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CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

Mr Richard Parry Jones, BA, MA.
Prif Weithredwr – Chief Executive

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|----------------------------------------------------------------|---------------------------------------------------------|-------------------------------------------|
| RHYBUDD O GYFARFOD | NOTICE OF MEETING | |
| PWYLLGOR GWAITH | THE EXECUTIVE | |
| DYDD MAWRTH 22 EBRILL 2014 10.00 o'r gloch | TUESDAY 22 APRIL 2014 10.00 am | |
| YSTAFELL BWYLLGOR 1 SWYDDFEYDD Y CYNGOR LLANGFN | COMMITTEE ROOM 1 COUNCIL OFFICES LLANGFN | |
| Pennaeth Dros Dro Gwasanaethau Democrataidd | Mr Huw Jones 01248 752108 | Interim Head of Democratic Services |

Annibynnol/Independent

R Dew, K P Hughes, H E Jones and Ieuan Williams (Cadeirydd/Chair)

Plaid Lafur/Labour Party

J A Roberts (Is-Gadeirydd/Vice-Chair) and Alwyn Rowlands

Heb Ymuno / Unaffiliated

A M Jones (Democratiaid Rhyddfrydol Cymru / Welsh Liberal Democrats)

COPI ER GWYBODAETH / COPY FOR INFORMATION

I Aelodau'r Cyngor Sir / To the Members of the County Council

Bydd aelod sydd ddim ar y Pwyllgor Gwaith yn cael gwahoddiad i'r cyfarfod i siarad (ond nid i bleidleisio) os ydy o/hi wedi gofyn am gael rhoddi eitem ar y rhaglen dan Reolau Gweithdrefn y Pwyllgor Gwaith. Efallai bydd y Pwyllgor Gwaith yn ystyried ceisiadau gan aelodau sydd ddim ar y Pwyllgor Gwaith i siarad ar faterion eraill.

A non-Executive member will be invited to the meeting and may speak (but not vote) during the meeting, if he/she has requested the item to be placed on the agenda under the Executive Procedure Rules. Requests by non-Executive members to speak on other matters may be considered at the discretion of The Executive.

A G E N D A

1. DECLARATION OF INTEREST

To receive any declarations of interest from any Member or Officer in respect of any item of business.

2. URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

No urgent matters at the time of dispatch of this agenda.

3. MINUTES (Pages 1 - 8)

To submit for confirmation, the minutes of the meeting of the Executive held on 17th March, 2014.

4. MINUTES FOR INFORMATION (Pages 9 - 14)

To submit for information, the draft minutes of the meeting of the Voluntary Sector Liaison Committee held on 19th March, 2014.

5. THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 15 - 28)

To submit a report by the Interim Head of Democratic Services.

6. ANNUAL DELIVERY DOCUMENT (IMPROVEMENT PLAN) 2014/15 (Pages 29 - 48)

To submit a report by the Deputy Chief Executive.

7. CHILDCARE SUFFICIENCY ASSESSMENT (Pages 49 - 80)

To submit a report by the Director of Lifelong Learning.

8. EXCLUSION OF THE PRESS AND PUBLIC

To consider adoption of the following:-

“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during discussion on the following item on the grounds that it may involve the disclosure of exempt information as defined in Schedule 12A (Category 16) of the said Act”.

9. FUNDING THE COST OF RELOCATING THE COUNCIL'S ARCHIVE OF CLOSED FILES (Pages 81 - 112)

To submit a report by the Head of Function (Council Business).

10. EXCLUSION OF THE PRESS AND PUBLIC (Pages 113 - 114)

To consider adoption of the following:-

“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during discussion on the following item on the grounds that it may involve the disclosure of exempt information as defined in Schedule 12A of the said Act and in the attached Public Interest Test”.

11. SCIENCE PARK DEVELOPMENT (Pages 115 - 118)

To submit a report by the Head of Environmental and Technical.

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THE EXECUTIVE

Minutes of the meeting held on 17 March 2014

- PRESENT:** Councillor Ieuan Williams (Chair)
Councillor J Arwel Roberts (Vice-Chair)
- Councillors R Dew, K P Hughes, A M Jones, H E Jones and Alwyn Rowlands
- IN ATTENDANCE:** Chief Executive
Director of Sustainable Development
Director of Lifelong Learning
Head of Function (Resources)
Head of Function (Council Business) (Item 16 only)
Head of Housing Services (Item 9 only)
Head of Environment & Technical Services (Item 18 & 19 only)
Head of Economic and Community Regeneration (Items 5, 14 & 15 only)
Head of Children's Services (Item 10 only)
Acting Head of Adults' Services (Items 11 & 12 only)
Interim Head of Democratic Services (Items 5 & 6 only)
Business Support Unit Manager (GLL) (Items 11 & 12 only)
Policy & Strategy Manager (CWO) (Item 6 only)
Technical Services Manager (Repairs & Maintenance) (DJR) (Item 9 only)
Revenue and Benefits Manager (GJ) (Items 7 & 8 only)
Principal Valuation Officer (TDE) (Item 20 only)
Committee Services Manager (JG)
- ALSO PRESENT:** Councillors John Griffith, Llinos Medi Huws, R Meirion Jones and R G Parry OBE

1. DECLARATION OF INTEREST

Councillor K P Hughes declared an interest in Item 13 of these minutes in that he had a grandson and granddaughter attending Ysgol Cylch y Garn, and he was not present at the meeting during any discussion or voting thereon.

The Chief Executive declared an interest in Item 20 of these minutes since he had a close relative with a smallholding tenancy and he was not present at the meeting during any discussion or voting thereon.

2. URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

None to declare.

3. MINUTES

Submitted for confirmation, the minutes of the meetings of the Executive held on the following dates:-

- 10th February, 2014
- 17th February, 2014

RESOLVED that the minutes of the meetings of the Executive held on the above dates be confirmed as true records.

4. MINUTES FOR INFORMATION

Submitted for information, the draft minutes of the meeting of the Corporate Parenting Panel on 10th February, 2014.

RESOLVED to note the contents of the draft minutes of the meeting of the Corporate Parenting Panel held on 10th February, 2014.

5. THE EXECUTIVE'S FORWARD WORK PROGRAMME

Submitted - The report of the Interim Head of Democratic Services seeking approval of the Executive's updated Forward Work Programme for the period April - December, 2014.

RESOLVED to confirm the updated work programme for the period April - December, 2014, subject to the minor amendments agreed to at the meeting and subject to discussion between the Leader and the Chairs of both Scrutiny Committees with regard to matters that need to be identified for scrutiny in the future.

6. ANNUAL EQUALITY REPORT

Reported by the Head of Function (Council Business) -That the Public Sector Equality Duty (PSED) required all public authorities covered under the Equality Act 2010 Statutory Duties (Wales) Regulations 2011 to publish an annual equality report by 31st March in the year following each reporting period.

The Authority was required to publish a report covering 2012/13 by 31 March 2014, but an outline of progress up to December 2013 had also been included so as to provide a more up-to-date picture.

RESOLVED to approve the Council's Annual Equality Report 2012/13 for publication by 31 March 2014.

7. **DISCRETIONARY RATE RELIEF POLICY FOR CHARITIES AND NON PROFIT-MAKING ORGANISATIONS**

Reported by the Head of Function (Resources) - That Local Authorities in Wales must grant mandatory rate relief provided for within the Local Government Finance Act 1988, as amended by the Local Government Act 2003.

Under the Local Government Finance Act 1988, local authorities can also grant discretionary relief or remission from rates up to 100% of the rates payable with regard to properties occupied by charities and other non-profit making organisations (Appendix A to the report). This has operated since 1 April 2003. It was a policy renewable every 5 years and was extended for a further 5 years by the Executive from April 2008 to March 2013. The Executive on 18 March 2013 decided that the policy guidelines be readopted for a further 12 months up to 31 March 2014. All organisations and charities were advised of this decision before 31 March 2013 and also that the policy would come to an end on 31 March 2014.

If a new policy or the deadline of the current policy was not extended beyond 31 March 2014, non-profit making organisations and charities would have to reapply and be considered individually by the Executive.

RESOLVED

- **To note the recent business rate policy developments;**
- **That current policy guidelines to grant discretionary reliefs from payment of non-domestic rates for charities and non-profit organisations are readopted for a further 1 year up to 31 March, 2015;**
- **That organisations and charities are advised of this decision before 31 March 2014 and also that the policy will come to an end on 31 March 2015;**
- **That the Resources Department will undertake a general review and consult upon revised policy guidelines during 2014/15 in respect of discretionary business rates relief. A new or revised discretionary rate relief policy to be adopted as a consequence from 1 April 2015.**

8. **DISCRETIONARY HOUSING PAYMENTS FOR 2013/14**

Reported by the Head of Function (Resources) - That in order to take account of new Department for Work and Pensions (DWP) guidelines for making awards, the Council's DHP policy was updated and amended. The revised policy was approved by the Executive in March 2013. It was also anticipated that the welfare reform changes would result in an increase in demand for DHP. However, at that time, the extent of additional demand for the scheme could only be estimated. This revision to the DHP policy previously approved by the Executive took account of operational experience gained following the introduction of the April 2013 changes.

This was a revision to a policy previously approved by the Executive and therefore required Executive endorsement.

RESOLVED to adopt the Discretionary Housing Payment Policy (DHP) Scheme as set out in Appendix A of the report.

9. PUBLIC SECTOR HOUSING CAPITAL PROGRAMME 2014/15

Submitted - The report by the Head of Housing Services seeking Executive approval for the 2014-2015 Public Sector Planned Maintenance Programme amounting to £7.085 m.

RESOLVED to note and approve the allocation of the capital budget for 2014 - 2015 as detailed in Appendix 1 of the report.

10. NORTH WALES ADOPTION SERVICE

Reported by the Head of Children's Services - That the current Partnership Agreement came to an end in March 2014; and there was no further provision for extension within the current Partnership Agreement. In accordance with Financial Procedure Rule 4.8.6.4.1, the Executive was responsible for approving delegations, including frameworks for partnerships. Approval was therefore sought to enter into a further partnership agreement to deliver the in scope adoption through the North Wales Adoption Service, until such time as the National Adoption Service and the five mandated collaboratives are established.

RESOLVED pursuant to Financial Procedure Rule 4.8.6.4.1 to approve the Isle of Anglesey County Council entering into a further partnership agreement, to deliver in scope adoption services via the North Wales Adoption Service until such time as the All Wales National Adoption Service is established in April 2014.

11. STANDARD CHARGE 2014/15 - COUNCIL CARE HOMES

Submitted -The report of the Acting Head of Adults' Services seeking Executive approval to setting the level of the standard charge of residential homes for 2014-15.

Members had determined a general guideline of a 5% increase for fees and charges. Charges in relation to local authority owned residential accommodation could be treated as an exception as it was governed by a statutory provision which set out how it should be calculated. As in previous years, the cost of all the homes had been pooled to calculate an average standard charge for the homes in accordance with National Guidelines.

RESOLVED

- **To set the standard charge for 2014/15 at £611.55 per week, which is £121.52 more than in the current financial year.**

- **That the Council takes account of the costs incurred within residential care from implementing the Adult Transformation Programme and that these costs are taken into account when setting the fee for 2014/15 for those contributing towards the cost of care.**
- **That the increase for those contributing towards the cost of care is consistent with the guidance for Council services and set at 5%.**

12. INDEPENDENT SECTOR RESIDENTIAL AND NURSING HOME FEES 2014/15

Submitted - The report of the Acting Head of Adults' Services seeking Executive approval on fee levels for independent sector residential and nursing homes for 2014-15.

RESOLVED

- **To adopt the evolving North Wales fees methodology as implemented hitherto by the North Wales Authorities to underpin fee setting on the Isle of Anglesey during 2014/15 (as detailed in Appendix 3 of the report).**
- **To endorse the recommendation to increase fee levels by 1.7% per week in relation to the 2014/15 fee setting across North Wales.**
- **To increase fee levels for high cost low volume placements (ie. learning disability/mental health/substance misuse and physical disability) arranged through the North Wales Regional Commissioning Hub by 1.7% on the core fee and by 1% on the total fee per resident for high cost placements as agreed with the other North Wales local authorities and approved by NWSSIC.**
- **To approve a 0% increase - as approved by NWSSIC on 26.02.14 - on high cost placements for children and young people arranged through the North Wales Regional Commissioning Hub.**

13. SCHOOL MODERNISATION - Y LLANNAU

Reported by the Director of Lifelong Learning - That the Executive on 11th February, 2013 resolved to support Option 5 (namely a new area school for Llanfachraeth, Llanfaethlu and Llanrhuddlad) as the option that it favoured for formal consultation on a review of the primary education provision in North West Anglesey, conditional upon noting finance and a suitable site for the development before beginning the formal consultation process.

Since that trend, officers had ensured finance in principle for the new primary school and have identified the site for the new primary school.

In addition, a decision was required as to whether children who live in the old Ysgol Llanddeusant catchment area would be allowed to attend the proposed new primary school.

RESOLVED

- That officers be authorised to move forward with the formal consultation process as regards Option 5 (namely a new area school for Llanfachraeth, Llanfaethlu and Llanrhuuddlad);
- To adopt Option 2 in the document Options Site Appraisal for a new primary school namely “Ysgol Llanfachraeth’s present site along with the land to the south of the present school”.
- To authorise officers to consult with parents and pupils who live in the old Ysgol Llanddeusant catchment in order to decide whether they would attend the proposed new primary school.

(Councillor K P Hughes declared an interest in the matter in that he had a grandson and granddaughter attending Ysgol Cylch y Garn, and he was not present at the meeting during any discussion or voting thereon).

14. COMMUNITY BENEFIT CONTRIBUTIONS

Reported by the Head of Economic and Community Regeneration – That discussing and negotiating CBCs was an executive function, and therefore adopting the draft CBC Strategy was the responsibility of the Executive. Responsibility for progressing and negotiating CBCs had been delegated to the Chief Executive (with assistance from the Head of Economic and Community Regeneration) and the Leader in consultation with the Economic Development Portfolio Holder.

The proposed major developments on the island provided the County Council with a unique and unprecedented opportunity to contribute positively towards the socio-economic transformation of the Island.

CBCs were essentially “goodwill” contributions voluntarily donated by a promoter/developer for the benefit of communities hosting a development. They could be either monetary payments or activities upon which a value could be attributed for the improvement of communities affected by a development.

RESOLVED to support and formally adopt the draft Community Benefit Contributions (CBC) Strategy.

15. WELSH GOVERNMENT VIBRANT AND VIABLE PLACES GRANT FUNDING FOR HOLYHEAD REGENERATION AND HOMES

Reported by the Head of Economic and Community Regeneration - That the Council had recently been successful in securing an allocation of £7.49m to Holyhead from the Welsh Government ‘s Vibrant and Viable Places (VVP) urban regeneration programme in the period 2014-2017, and arrangements were now needed to administer and deliver this programme.

RESOLVED that authority be delegated to the Director of Sustainable Development :-

- **To agree and establish Holyhead VVP programme governance, stakeholder engagement and staffing arrangements;**
- **To submit individual Holyhead VVP project funding bids, and accept VVP project funding offers, subject to consultation with the Head of Function (Resources);**
- **To administer Holyhead VVP programme funded grants to eligible third party recipients from agreed budgets in compliance with funding conditions, subject to the arrangements being agreed by the Head of Function (Resources);**
- **To delegate the authority to undertake the second and third resolutions above for specific projects to appropriate Heads of Service.**

16. INFORMATION GOVERNANCE PROJECT

Reported by the Chief Executive - That there was no Executive decision required at this stage but a further report to the Executive was proposed on the 22nd April 2014 when a formal request would be made for additional funding from the Executive's contingency to address the short and medium term issues highlighted by the Information Commissioner's Office in relation to the Council's arrangement for the closure, destruction and archiving of closed files. In due course, the Head of Profession (HR) would submit a further bid to the Executive to fund staff training and development.

RESOLVED to note the contents of the report.

17. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during discussion on the following item on the grounds that it may involve the disclosure of exempt information as defined in Schedule 12A of the said Act and in the attached Public Interest Test.

18. NORTH WALES RESIDUAL WASTE TREATMENT PROJECT

Submitted - The report of the Head of Environmental and Technical Service on the procurement process for the preferred bidder for the North Wales Residual Waste Treatment Project.

RESOLVED to recommend to the County Council that it endorses the recommendations contained within the report.

19. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during discussion on the following item on the grounds that it may involve the disclosure of exempt information as defined in Schedule 12A of the said Act and in the attached Public Interest Test.

20. SMALLHOLDINGS PROGRAMME

Reported by the Head of Environment and Technical -That this was a progress report to the Executive following a request by the Portfolio Holder for Finance at the Executive meeting on 10th February, 2014, requesting a report back upon the smallholdings programme of improvements since the programme continued to run ahead of capital receipts with a deficit of £1,590k brought forward from 2012-13.

Councillor R G Parry, OBE, as the former Smallholdings Portfolio Holder, stated that if young people were to be given the opportunity to take up agriculture, then it made sense to retain the Council's 40 acre smallholdings. Some of these properties however, were in a very poor condition and it was important to generate additional income from the smallholdings improvement programme to undertake remedial works. He implored the Executive that any sales should be by auction, which would generate more income.

RESOLVED to note the contents of the report.

(The Chief Executive declared an interest in the matter, as he had a close relative on a smallholding tenancy and was not present at the meeting during any discussion or voting thereon).

The meeting concluded at 10.55 am

**COUNCILLOR IEUAN WILLIAMS
CHAIR**

VOLUNTARY SECTOR LIAISON COMMITTEE

Minutes of the meeting held on 19 March, 2014

| | |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PRESENT: | Mr Islwyn Humphreys (Samaritans) (Chair) |
| | Local Authority |
| | Councillors Jim Evans, Kenneth Hughes, Alun Mummery, Alwyn Rowlands, Ieuan Williams. |
| | Voluntary Sector |
| | Aled Roberts, Mrs Dilys Shaw |
| IN ATTENDANCE: | Mr John R. Jones (Chief Officer Medrwn Môn) Mr Gwen Carrington (Director of Community – IOACC) Mr J. Huw Jones (Interim Head of Democratic Services) Ann Holmes (Committee Officer) |
| APOLOGIES: | Mr Wyn Thomas (BCUHB), Cadi Roberts (Merched y Wawr) |
| ALSO PRESENT: | Ms Lyndsey Williams (Project Manager, Medrwn Môn) |

The Chair welcomed all those present to the meeting and thanked Councillor Alun Mummery for chairing the previous meeting in his absence.

1 DECLARATION OF INTEREST

There were no declarations of interest.

2 MINUTES

The minutes of the previous meeting of the Liaison Committee held on 17 January, 2014 were presented and confirmed as correct.

Arising thereon –

- The Director of Community informed the Committee that training arrangements in connection with child protection and the Volunteering Policy had been confirmed for the end of April and beginning of May.
- In response to a question by the Chair regarding initiating the 2015/16 Budget consultation process as soon as possible, Councillor Ieuan Williams explained that the Chief Executive and Deputy Chief Executive had met with Service Heads the previous week in relation to commencing the process and that a meeting between officers and Portfolio Members is scheduled for the 24th of the month to discuss the process of formulating the budget with a view to seeking an alternative approach to that whereby a uniform percentage cut is apportioned across all services. Councillor Williams said that it is felt the Authority has reached an end point in terms of budget reductions but that it is seeking to be creative in the manner it addresses the financial situation.
- In response to question about the extent to which joint commissioning with Health is taking place, the Director of Community explained that there are ongoing discussions where there is overlap and that there is also a regional programme for joint-commissioning which is looking at making it happen in a more structured and strategic way. Joint commissioning is not always straightforward as the drivers are different. Previous guidance and the new Social Services and Wellbeing Act are steering developments towards strengthening community support so that the focus moves away from hospital based care. In Anglesey there have been efforts to

take matters one step further by seeking to promote integrated management arrangements. The Officer said the objective is that decisions should be made jointly on the basis of information held jointly in accordance with Anglesey's priorities. The difficulty arises in establishing common priorities across the six North Wales authorities when each authority works within slightly different financial arrangements and when the population profiles and priorities are different. However, the will to move forward with on this is strong and there are ongoing discussions with regard to getting systems to work together. There will be an expectation that this occurs in a more planned and purposeful way.

- A representative of the voluntary sector requested that a schedule of scrutiny items be made available to the Third Sector's representatives. The Chief Officer of Medrwn Môn said that he would forward to them a list of scrutiny priorities as made available to him. The Interim Head of Democratic Services said that he would also pursue that matter.

Action Arising: Interim Head of Democratic Services and/or Chief Officer of Medrwn Môn to arrange for the schedule of scrutiny items and priorities to be made available to the Committee's Third Sector representatives.

- The Interim Head of Democratic Services confirmed that a briefing session on the scrutiny process for the Liaison Committee's voluntary sector representatives is still planned.
- The Chief Officer of Medrwn Môn said that detailed guidance by the Welsh Government regarding local compacts in Wales had not been issued thus far and that once the guidance is available he would report thereon to the Liaison Committee.

3 COMMISSION ON PUBLIC SERVICE GOVERNANCE AND DELIVERY

The Interim Head of Democratic Services said the final report of the Commission on Public Service Delivery headed by Sir Paul Williams has delivered over 60 recommendations some of which relate to reconfiguring local authorities and partnership structures. Significant emphasis is placed on scrutiny, governance and accountability throughout the report as well as the on importance of developing a new leadership culture and strengthening performance management and its reporting. The Officer said that the timescales for change put forward by the Commission are challenging; the WLGA has formulated a response to the Commission's findings.

Councillor Ieuan Williams informed the Committee that he had made a statement opposing a voluntary merger with Gwynedd Council as proposed by the Williams Report. The feeling is that a business case has not been made to justify the structural changes proposed by the report and that those changes would not necessarily improve the quality of the services currently provided. The proposals made with regard to scrutiny might however facilitate a different and more creative approach to the scrutiny function. The Minister for Local Government and Government Business has indicated that a formal response to the Williams report will be made by the Welsh Government by April.

Councillor Alwyn Rowlands said that the focus in the meantime will be on continuing to seek areas where joint-working with other authorities in the provision and delivery of services is feasible.

Position noted. No further action arising.

4 BUDGET 2014/15 AND FUNDING CODE

In the absence of the Authority's Head of Function (Resources), the Interim Head of Democratic Services reported that he was seeking to meet with the Chief Officer of Medrwn Môn and the Head of Function (Resources) to progress the issue of the Funding Code.

The Chief Officer of Medrwn Môn explained that due to changes in funding arrangements and a movement towards commissioning services rather than a grant funding system, the Funding Code which formalises the funding arrangements between the Council and the Third Sector needs to be reviewed and updated. He emphasised that it is essential that the Officer meeting takes place as soon as practicably possible so that the revised Funding Code can then be approved via the democratic process. The Officer said that there is some uncertainty within the Third Sector around the issue of commissioning arrangements which needs to be clarified through the renewed Funding Code.

The comments made by the Chief Officer regarding the urgency of arranging the Officer meeting were supported by the Chair and the Portfolio Member for Social Services who suggested that specific time limits be given for the meeting to take place.

The position was noted.

Action Arising: Interim Head of Democratic Services to arrange a meeting with the Head of Function (Resources) and the Chief Officer of Medrwn Môn before the end of March if possible to review the Funding Code.

5 INTERMEDIATE CARE

The Director of Community reminded the Committee that it had been previously informed about the intention to promote integrated services for older people jointly with Health. The Welsh Government has established an Intermediate Care Fund and has made available indicative funding of £1m for Anglesey to be spent in the current financial year under specific conditions – the funding is provided on a one-off basis and plans have to be developed collaboratively across the North Wales region and with Health in promotion of integrated services that will improve older people's independence. Information about the Fund and the basis on which proposals were to be made was received in October/November of last year and plans for all six authorities that comprise the North Wales regional consortium had to be subsequently agreed and presented by the end of February. Whilst confirmation of approval has not yet been received it is a stipulation that the funding must be spent during the current financial year. As such it has been a challenge to formulate initiatives that do not create any form of dependency. The Officer said that once the plans have been approved she would make them available to the Liaison Committee. One such plan involves trying to establish 24 hour care including at weekends which again provides a challenge in terms of securing appropriate personnel in a way that does not lead to dependency.

Members of the Committee expressed some dissatisfaction with the form of the funding which they felt as an ad hoc and time limited arrangement, does not allow for continuity. The Director of Community said that with regard to care especially, the direction of travel is towards working on a regional basis and working jointly with Health. Whilst there are advantages in sharing intelligence across the North Wales region the risk lies in those plans becoming so general because they are regionally focussed and that they therefore mean very little locally. In this respect forums such as the Liaison Committee can prove their value in reflecting the local tempo in terms of what people want locally and which can be actioned quickly. In developing plans the Department has sought to act upon local feedback through for example the Community Voices project. It was suggested by a representative of the Voluntary Sector that it would be useful to have plans on the shelf in readiness for the availability of ad hoc funding.

Position noted. No further action arising.

6 INTEGRATED DELIVERY BOARD

The Director of Community reported on initial developments with regard to the Integrated Delivery Board and a meeting of the Board held on 14 March at which the Chair of BCUHB was present. She referred to the following points –

- The challenge for Social Services in working in a common way across the six North Wales counties and in working with one large organisation such as the Health Board.
- Agreement that county fora be established to meet in each county.
- That that arrangement in Anglesey has been taken further to establish a joint management framework rather than just co-ordination – Health as part of that development has agreed to include operational managers on the Board rather than development managers
- The Board's membership has been strengthened by the inclusion of an independent Health member.
- There has been discussion around what form input from partners including the Third Sector will take. The priority is to bring Social Services and Health Officer frameworks closer together in a wider corporate context.
- A development session has been arranged with an invitation to attend to the Chief Officer of Medrwn Môn as a stakeholder in terms of a body that represents the Third Sector.
- It has been recommended that a Stakeholders Reference Group be established.

Councillor Ieuan Williams said he would like to see the formulation by the Board of specific plans for measuring and reporting on outputs. The Director of Community said that the need to come to a common understanding of integration was discussed and following on from that the need to agree on output measures as well as reporting arrangements and how to address problems should they rise in terms of escalation to the next level. The Officer said that whilst governance, accountability and performance issues have been aired no specific statements on targets or attainments have been reached at this point in time.

The Chief Officer of Medrwn Môn said that as the new Board matures and evolves, he would like to see what form the involvement of the Third sector will take and particularly how Medrwn Môn as an organisation can support Third Sector representatives to fully participate in the Stakeholder Group.

Position noted. No further action arising.

7 COMMUNITY VOICES

Lyndsey Williams, Project Manager provided the Committee with an overview of the consultation and engagement work undertaken by the Listen Community Voices Project to date including a summary of the partners involved, the nature of the activities undertaken and the results. She highlighted issues arising in relation to feeding into services, establishing frameworks and structures for engagement and feedback that can be adopted across departments and services, how services provide feedback where communities have contributed to a consultation, managing expectations and measuring impact.

The Committee discussed how best to maximise the outputs from the Community Voices project as regards harnessing the expertise that has been developed in relation to consultation work and extending and developing those skills within the Council. The Chief Officer of Medrwn Môn referred to the role of Local Voices as a critical friend in highlighting the fact that much more value can be derived from consultation processes if investment is made in those processes in terms of strengthening them and ensuring they are robust.

Councillor Alwyn Rowlands spoke of the work undertaken in the Seiriol Ward around the Building Communities project and he underlined what he believed to be three fundamental principles in building effective consultations -

- The need to identify individuals who can take the lead
- The need to identify individuals who can go out and engage with communities
- The need to identify individuals who have the right skills to be able to engage with a range of people

In identifying such individuals and providing them with appropriate training a skilled team can be established which can then support communities across the Island in getting the best out of consultations.

The progress was noted. No further action arising.

8 WORK PROGRAMME

The Interim Head of Democratic Services tabled an updated Work programme for the Committee which covered the following matters –

- Executive Work programme
- Local Voices project regular updates
- Financial Code
- Volunteering
- Budget and mid-term financial strategy
- Local Partnerships/Local Service Board
- Review of Local Compact
- Regional and national issues as relevant
- Impact of Transformation Programme on the Third Sector

The Interim Head of Democratic Services said that the work programme provides the Committee with a focus and direction for its work for the forthcoming year. The Work programme has been developed in consultation with the Chief Officer of Medrwn Môn and will also require the input of the Health Sector particularly in relation to areas where there is local joint-planning.

The Chief Officer of Medrwn Môn suggested that a presentation on the Local Service Board be made to the Liaison Committee's next meeting and that the Manager of the Gwynedd and Anglesey Partnerships be invited to the next meeting to that end.

The Director of Community raised the question of how the Committee can address issues of substance within its quarterly meetings cycle e.g. the implications of the Social Services and Wellbeing Act in terms of what the partners wish to achieve. Various suggestions were made as to how the Committee might arrange its work to greater effect for example by giving its attention to matters of substance within the formal forum and disseminating other information without; by grouping common themes to coincide with consultations e.g. finance themes in the Budget consultation meeting in January and by distinguishing on the agenda matters of significance that require consideration as opposed to matters for update only.

The Work programme was noted.

Actions Arising:

- **Interim Head of Democratic Services to further discuss the contents of the Work programme in terms of scheduling items within the Committee's quarterly meetings cycle with the Chair and Chief Officer of Medrwn Môn.**
- **Interim Head of Democratic Services to issue an invitation to the Manager of the Gwynedd and Môn Partnerships to address the next meeting.**

9 NEXT MEETING

It was agreed that the next meeting of the Liaison Committee be held at 2:00 p.m. on Thursday, 10th July, 2014 in Canolfan Beaumaris.

**Mr Islwyn Humphreys
Chair**

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| ISLE OF ANGLESEY COUNTY COUNCIL | |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Report to: | The Executive |
| Date: | 22 April 2014 |
| Subject: | The Executive's Forward Work Programme |
| Portfolio Holder(s): | Cllr Ieuan Williams |
| Head of Service: | Lynn Ball Head of Function – Council Business / Monitoring Officer |
| Report Author: Tel: E-mail: | Huw Jones, Interim Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk |
| Local Members: | Not applicable |

| A –Recommendation/s and reason/s |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers May–December 2014;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p> |

B – What other options did you consider and why did you reject them and/or opt for this option?

-

C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements .

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

| E – Who did you consult? | | What did they say? |
|---------------------------------|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Chief Executive / Strategic Leadership Team (SLT) (mandatory) | The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Corporate Directors and Heads of Services for updates. |
| 2 | Finance / Section 151 (mandatory) | |
| 3 | Legal / Monitoring Officer (mandatory) | |
| 5 | Human Resources (HR) | |
| 6 | Property | |
| 7 | Information Communication Technology (ICT) | |
| 8 | Scrutiny | |
| 9 | Local Members | Not applicable. |
| 10 | Any external bodies / other/s | Not applicable. |

| F – Risks and any mitigation (if relevant) | | |
|--------------------------------------------------------------|---------------------------|--|
| 1 | Economic | |
| 2 | Anti-poverty | |
| 3 | Crime and Disorder | |
| 4 | Environmental | |
| 5 | Equalities | |
| 6 | Outcome Agreements | |
| 7 | Other | |
| FF - Appendices: | | |
| The Executive's Forward Work Programme: May – December 2014. | | |

| G - Background papers (please contact the author of the Report for any further information): |
|-----------------------------------------------------------------------------------------------------|
| Previous forward work programmes. |

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2014

Updated: 10 April 2014



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **May – December 2014** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

* Key:
Strategic – key corporate plans or initiatives
Operational – service delivery
For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2014

Updated: 10 April 2014

| Subject and * Category (Strategic / Operational / For information) | Why the decision is sought from the Executive | Lead Department | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Date to Scrutiny | Date to Executive | Date to Full Council |
|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------|--------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------------------------|----------------------|
| 1 Grants for the Arts 2014/15 Category: Operational | Approval. | Lifelong Learning | Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams | | Decision to be delegated to Portfolio Holder. | |
| 2 The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 19 May 2014 | |
| 3 Corporate Scorecard – Quarter 4, 2013/14 Category: Strategic | Quarterly performance monitoring report. | Deputy Chief Executive | Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands | 12 May 2014 | 19 May 2014 | |
| 4 2013/14 Revenue and Capital Budget Monitoring Report – Quarter 4 Category: Strategic | Quarterly financial monitoring report. | Deputy Chief Executive | Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | 12 May 2014 | 19 May 2014 | |
| 5 Constitutional Changes – Remote Attendance Category: Strategic | Approval. | Deputy Chief Executive | Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands | | 19 May 2014 | TBC |

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* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2014

Updated: 10 April 2014

| | Subject and * Category (Strategic / Operational / For information) | Why the decision is sought from the Executive | Lead Department | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Date to Scrutiny | Date to Executive | Date to Full Council |
|----|------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------------------------------------------------------------------------------------|---------------------------------------|----------------------|-------------------------|
| 6 | Constitutional Changes – Contract Procedure Rules Category: Strategic | Approval. | Deputy Chief Executive | Lynn Ball Head of function – Council Business / Monitoring Officer Cllr Alwyn Rowlands | | 19 May 2014 | TBC |
| 7 | Constitutional Changes – The Forward Work Programme Category: Strategic | Approval. | Deputy Chief Executive | Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands | | 19 May 2014 | TBC |
| 8 | Standing Orders – Chief Executive Category: Strategic | Approval. | Deputy Chief Executive | Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands | | 19 May 2014 | |
| 9 | Outcome Agreements Category: Strategic | Approval. | Deputy Chief Executive | Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands | | 19 May 2014 | |
| 10 | Affordable Housing Category: Strategic | For information, as requested by the Finance Portfolio Holder (as per Executive minutes - 21.10.13). | Community | Shan L Williams Head of Housing Cllr Kenneth P Hughes | Date to be confirmed. | 19 May 2014 | |

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2014

Updated: 10 April 2014

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|----|------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-------------------------|-----------------------------------------------------------------------------|---------------------------------------|----------------------|-------------------------|
| 11 | HRA Subsidy Reform Category: Strategic | Changes and impact of the Housing Revenue Account subsidy system in Wales. | Community | Shan L Williams Head of Housing Cllr Kenneth P Hughes | | 19 May 2014 | |
| 12 | Options appraisal on the Housing Services Building Maintenance Unit Category: Operational | Decision required on the provision of the Council housing maintenance service. | Community | Shan L Williams Head of Housing Cllr Kenneth P Hughes | 17 April 2014 | 19 May 2014 | |
| 13 | Schools Modernisation – Holyhead Category: Strategic | Approval to progress Schools Modernisation within the Holyhead area. | Lifelong Learning | Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams | Date to be confirmed. | 19 May 2014 | |
| 14 | Môn/Gwynedd Building Control Integration Category: Operational | Support the proposed joint working arrangements. | Sustainable Development | Jim Woodcock Head of Regulation Cllr J Arwel Roberts | | 19 May 2014 | |
| 15 | Deposit Local Development Plan Category: Strategic | For comment / support before submission to the Joint Planning Policy Committee. | Sustainable Development | Jim Woodcock Head of Regulation Cllr J Arwel Roberts | | 19 May 2014 | |
| 16 | Planning Performance Agreement Charter Category: Strategic | Approval. | Sustainable Development | Gwyndaf Jones Chief Planning Officer Cllr J Arwel Roberts | | 19 May 2014 | |

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2014

Updated: 10 April 2014

| | Subject and * Category (Strategic / Operational / For information) | Why the decision is sought from the Executive | Lead Department | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Date to Scrutiny | Date to Executive | Date to Full Council |
|----|--------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|------------------------------|----------------------------------------------------------------------------------|---------------------------------------|----------------------|-------------------------|
| 17 | Joint Highways Promotion Agreement with Horizon Nuclear Power Category: Strategic | Approval to proceed with improvements to the A5025. | Sustainable Development | Dewi Williams Head of Environment and Technical Cllr Richard Dew | | 19 May 2014 | |
| 18 | The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 9 June 2014 | |
| 19 | Welsh Language Scheme Monitoring Report Category: Operational | To ratify the annual report for submission to the Welsh Language Commissioner. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 9 June 2014 | |
| 20 | Policy on Council Tax Reduction Scheme for Pensioners Category: Strategic | Approval of policy. | Deputy Chief Executive | Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | | 9 June 2014 | |
| 21 | Local Housing Strategy 2014-2019 – draft Category: Strategic | To approve the strategic direction prior to consultation. | Community | Shan L Williams Head of Housing Services Cllr Kenneth P Hughes | | 9 June 2014 | |

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2014

Updated: 10 April 2014

| | Subject and * Category (Strategic / Operational / For information) | Why the decision is sought from the Executive | Lead Department | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Date to Scrutiny | Date to Executive | Date to Full Council |
|----|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|-------------------------|-----------------------------------------------------------------------------|---------------------------------------|----------------------|-------------------------|
| 22 | Llawr y Dref – options for the future Category: Operational and Strategic | To approve the strategic direction prior to consultation with tenants. | Community | Shan L Williams Head of Housing Services Cllr Kenneth P Hughes | | 9 June 2014 | |
| 23 | Community / Home Care Service Provision Category: Strategic | To approve the strategic direction. | Community | Gwen Carrington Director of Community Cllr Kenneth P Hughes | To be confirmed. | 9 June 2014 | |
| 24 | Lein Amlwch Category: Strategic | Decision required on the future of the Line. | Sustainable Development | Dewi Williams Head of Environment and Technical Cllr Richard Dew | 12 May 2014 | 9 June 2014 | |
| | | | | | | | |
| 25 | The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 14 July 2014 | |
| 26 | Smarter Working Project Category: Strategic | Approval of full business case. | Deputy Chief Executive | Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands | 1 July 2014 | 14 July 2014 | |
| 27 | Customer Service Excellence Project Category: Strategic | Approval of full business case. | Deputy Chief Executive | Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands | 1 July 2014 | 14 July 2014 | |

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2014

Updated: 10 April 2014

| | Subject and * Category (Strategic / Operational / For information) | Why the decision is sought from the Executive | Lead Department | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Date to Scrutiny | Date to Executive | Date to Full Council |
|----|-----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|------------------------------|--------------------------------------------------------------------------------------------------------|---------------------------------------|----------------------|-------------------------|
| 28 | 2015/16 Budget Category: Strategic | Initial discussion paper. | Deputy Chief Executive | Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | 1 July 2014 | 14 July 2014 | |
| 29 | Constitutional Changes – Terms of Reference of the Appeals Committee Category: Strategic | Approval. | Deputy Chief Executive | Lynn Ball Head of function – Council Business / Monitoring Officer Cllr Alwyn Rowlands | | 14 July 2014 | TBC |
| 30 | Constitutional Changes – Family Absence Regulations Category: Strategic | Approval. | Deputy Chief Executive | Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands | | 14 July 2014 | TBC |
| 31 | Annual Report of the Director of Social Services Category: Strategic | Approval. | Community | Gwen Carrington Director of Community Cllr Kenneth P Hughes | 1 July 2014 | 14 July 2014 | |
| | | | | | | | |
| 32 | The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 8 September 2014 | |

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Strategic – key corporate plans or initiatives

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For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2014

Updated: 10 April 2014

| Subject and * Category (Strategic / Operational / For information) | Why the decision is sought from the Executive | Lead Department | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Date to Scrutiny | Date to Executive | Date to Full Council |
|-----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|------------------------------|----------------------------------------------------------------------------------|---------------------------------------|----------------------|-------------------------|
| 33 Corporate Scorecard – Quarter 1, 2014/15 Category: Strategic | Quarterly performance monitoring report. | Deputy Chief Executive | Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands | 1 September 2014 | 8 September 2014 | |
| 34 2014/15 Revenue and Capital Budget Monitoring Report – Quarter 1 Category: Strategic | Quarterly financial monitoring report. | Deputy Chief Executive | Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | 1 September 2014 | 8 September 2014 | |
| | | | | | | |
| 35 The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 20 October 2014 | |
| 36 2015/16 Budget Category: Strategic | To begin dialogue on the Executive's intentions. | Deputy Chief Executive | Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | | 20 October 2014 | |
| | | | | | | |
| 37 The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive | Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 3 November 2014 | |

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Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2014

Updated: 10 April 2014

| Subject and * Category (Strategic / Operational / For information) | Why the decision is sought from the Executive | Lead Department | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Date to Scrutiny | Date to Executive | Date to Full Council |
|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|---------------------------------------|----------------------|-------------------------|
| 38 | The Executive's Forward Work Programme Category: Strategic | To update the work programme. | Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams | | 1 December 2014 | |
| 39 | Corporate Scorecard – Quarter 2, 2014/15 Category: Strategic | Quarterly performance monitoring report. | Deputy Chief Executive Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands | 24 November 2014 | 1 December 2014 | |
| 40 | 2014/15 Revenue and Capital Budget Monitoring Report – Quarter 2 Category: Strategic | Quarterly financial monitoring report. | Deputy Chief Executive Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | 24 November 2014 | 1 December 2014 | |
| 41 | 2014/15 Council Tax Base Category: Strategic | Calculation and setting of the Council Tax Base for the Isle of Anglesey County Council and the Town and Community Councils. | Deputy Chief Executive Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones | | 1 December 2014 | |
| 42 | 2015/16 Budget Category: Strategic | To finalise the Executive's initial draft budget proposals for consultation. | Deputy Chief Executive Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones | | 15 December 2014 | |

* Key:

Strategic – key corporate plans or initiatives

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For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2014

Updated: 10 April 2014

| Subject and * Category (Strategic / Operational / For information) | Why the decision is sought from the Executive | Lead Department | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Date to Scrutiny | Date to Executive | Date to Full Council |
|-----------------------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------|------------------------------------------------------------------------|-----------------------------------------------------------------|----------------------|-------------------------|
| January 2015 onwards | | | | | | |
| 43 | Common Allocations Policy Category: Strategic | <i>Adoption of new Common Allocations Policy.</i> | Community | Shan L Williams Head of Housing Cllr Kenneth P Hughes | | 16 March 2015 |

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

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| ISLE OF ANGLESEY COUNTY COUNCIL | |
|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Report to: | Executive Committee |
| Date: | 22.4.14 |
| Subject: | Annual Delivery Document 14/15 |
| Portfolio Holder(s): | Alwyn Rowlands |
| Head of Service: | Bethan Jones |
| Report Author: Tel: E-mail: | Gethin Morgan 752111 GethinMorgan@anglesey.gov.uk |
| Local Members: | |

| A –Recommendation/s and reason/s |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>The Committee is asked to accept and recommend for adoption the Annual Delivery Document for 14/15 by full Council at their meeting on the 8th of May, 2014. For the purposes of clarity the Annual Delivery Document is otherwise known as the Improvement Plan (outlined in the Constitution).</p> |

| B – What other options did you consider and why did you reject them and/or opt for this option? |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>No other options were considered as it is part of the Policy Framework which identifies the need for such a document to be adopted by Full Council.</p> |

| C – Why is this a decision for the Executive? |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>This is a decision for the Executive as it outlines the main areas for improvement and delivering the council’s corporate priorities during 2014-15 which discharges our duty for continuous improvement under the Local Government Measure – Wales and the ‘Wales Programme for Improvement’.(2009, 2011)</p> |

| CH – Is this decision consistent with policy approved by the full Council? |
|-----------------------------------------------------------------------------------|
| Yes |

| D – Is this decision within the budget approved by the Council? |
|------------------------------------------------------------------------|
| Yes |

| DD – Who did you consult? | | What did they say? |
|----------------------------------|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Chief Executive / Strategic Leadership Team (SLT) (mandatory) | Agreed with operational direction for 14/15 |
| 2 | Finance / Section 151 (mandatory) | |
| 3 | Legal / Monitoring Officer (mandatory) | |
| 4 | Human Resources (HR) | |
| 5 | Property | |
| 6 | Information Communication Technology (ICT) | |
| 7 | Scrutiny | To be presented to corporate Scrutiny Committee on April 17 th and thereafter a verbal feedback will be given by the Portfolio Holder to the Executive |
| 8 | Local Members | |
| 9 | Any external bodies / other/s | |

| E – Risks and any mitigation (if relevant) | |
|---------------------------------------------------|---------------------------|
| 1 | Economic |
| 2 | Anti-poverty |
| 3 | Crime and Disorder |
| 4 | Environmental |
| 5 | Equalities |
| 6 | Outcome Agreements |
| 7 | Other |

| F - Appendices: |
|----------------------------------|
| Annual Delivery Document 2014/15 |

FF - Background papers (please contact the author of the Report for any further information):

Corporate Plan 2013-17 as adopted by full Council in December 2013



**CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL**

**Isle of Anglesey County Council
Annual Delivery Document 2014/15
(Improvement Plan)**

ANNUAL DELIVERY DOCUMENT 2014-2015

INTRODUCTION

The **aim** for Anglesey Council as stated in our 2013-2017 Corporate Plan is that by 2017 –

“We will be a professional and well-run council, innovative and outward looking in our approach, committed to developing our people and partnerships in order to deliver efficient and effective services of good quality, that are highly valued by our citizens”

In order to achieve that aim, as a Council we will need to transform our services. An essential part of transforming our Council is listening to what our citizens, service users and businesses think – and acting on it. Some of the most far-reaching engagement and consultation we have ever undertaken helped to create our Corporate Plan.

During the engagement and consultation exercises since 2012, citizens were asked their views about which Anglesey County Council services were most important to them, and which they felt weren't as important. Across demographics, geographies and different consultation mechanisms the overwhelming and consistent priorities are:

- Supporting the most vulnerable
- Developing the Economy
- Raising the standards of and modernising our schools

These priorities are the basis of the focus areas in our Corporate Plan which sets out our strategic intention over the next 3 years.

This document outlines how we will now deliver on our promises over the forthcoming twelve months (2014/15) and demonstrates our willingness and drive to discharge our duty of continuous improvement as expected of Local Authorities under the Welsh Government measure 2009.

We will continuously monitor the delivery of the following themes and outcomes through our established performance management processes and procedures, inclusive of regular monitoring of performance indicators and other supporting information.

That We Transform Older Adult Social Care

People are living longer and as such, we expect to see an increase in the number of people over 85 living on the Island over the next 10 years. The Isle of Anglesey has one of the highest older people's population in Wales. There is also an increase in the number of people with long-term complex conditions including dementia. In order to provide the necessary level of support required to meet the growing complexities in demand (in terms of both finance and workforce) the Council recognises that it needs to change the way it delivers adult social care to ensure that they are sustainable now and will remain so for future generations. In order to begin that transformational process, we will be undertaking the following during 2014/15.

How will we do this in 2014/15?

We will develop and establish in collaboration with partners 2 extra care housing schemes in the North and centre of the Island with planning for a further extra care housing scheme in the South of the Island by :

- **Identifying suitable sites and development partners and agreeing a service model and design for Extra Care in collaboration with local community needs**
- **Ensuring that Plans, including necessary permissions, are in place for building to commence for Extra Care Housing**
- **Implementing the most financially viable option for Llawr Y Dref, Llangefni as identified by an Options Appraisal**
- **Identifying the development possibilities and site for Extra Care in the South of the Island**

Improve the range and availability of community based services for older people which will reduce the reliance and need for residential care homes by:

- **Agreeing a clear strategy and plan for enabling older people to stay at home for longer, as identified through the 'No Place Like Home' Strategy**
- **Developing, agreeing and beginning to implement the 'Community Hub' model by December 2014, in which the broad range of support and services that are provided by local (and often informal) communities are enhanced and "joined up" so that improved support and care is provided by and through the community that is local to the older person in need.**

Re-develop our re-ablement service to support and help people to get better and regain independence using support plans which are outcome based by:

- **Developing and embed a re-ablement programme that enables people that need care and support to remain or return to their own home and move out of hospital or other care settings.**
- **Improving integration of re-ablement service with all parts of the provision which meets the care and accommodation needs of older people**

In partnership with the Health Board, develop joint service delivery and management in particular in relation to dementia, older people services in general and support for carers by

- **Developing a project that enhances provision of Dementia support services by reviewing threshold arrangements and agreeing, by July 2014, a project plan for actions that will improve services and joint working with Health**
- **Undertaking an audit of family carers and the support they require, by October 2014**

Regenerate Our Communities and Develop the Economy

The Council aspires to a future where local communities, social enterprises, businesses and the public sector come together to agree and progress regeneration priorities, and work in partnership to utilise the proposed economic investment to improve quality of life. In order to do this, we'll need to think creatively, pool resources and work collaboratively to improve the lives and opportunities of local people.

The economy is a significant issue for many with new job creation seen as critical by our citizens to provide a sound base for improving quality of life. Whilst it is acknowledged that the private sector is the main economic driver and wealth creator on the Island, the Council has a role in establishing an environment for growth where local businesses can grow and new businesses can be established and flourish.

The Energy Island Programme and recently designated Enterprise Zone status provides a once in a generation opportunity to create substantial new jobs as a result of the planned investment and growth potential of the low carbon energy sector. The Council will look at developing schemes which increase employment opportunities for young people, improve infrastructure and support the supply chain. In addition the Council will also continue to support and develop other key sectors, such as tourism, which drive the Island's economy.

How will we do this in 2014/15?

Work with the Welsh Government and other partners to strengthen the competitiveness of the island's economy by improving infrastructure, skills availability and supporting local companies by

- **Maximising external European and domestic funding (including 2014-2020 EU Structural and Rural Development Plan funds) to capitalise upon regeneration and investment opportunities by developing 15 new business cases in collaboration with others in Strategic Infrastructure, Sites and Premises, Physical Regeneration, Tourism and Business Support**
- **Influencing, promoting and co-ordinating business and enterprise support activities – inclusive of supporting 18 existing and new businesses and creating 25 new jobs in small and medium sized enterprises (employing less than 250 people) through the Local Investment Fund**
- **Enhancing and developing existing and new strategic infrastructure and business sites and premises, including construction of 4 new business units in Llangefni to address lack of investment in premises on Anglesey**

- Ensuring Anglesey capitalises fully from the Welsh Government Enterprise Zone designation by responding to all inward investment requests

Have through its destination management plan support for the visitor economy by working with partners to promote Anglesey's image and distinctive strengths by:

- Developing and promoting Anglesey's image and distinctive strengths by attracting 250,000 unique users visiting VisitAnglesey.com and 95,000 unique users visiting AngleseyHeritage.com.
- Supporting strategic tourism events and implementing projects which include -
 - the improvements of circular walks / cycle routes
 - enhancements to mobile phone apps through digital technology
 - continued promotion and marketing of Geo Môn
 - Tour de Mon, Wales Bike Festival, Anglesey Sandman Triathlon, Gwyl Gardd Goll (music festival), Sea Food Festival, Copper Fest, Miwsig Moelfre and SeeMor Film Festival
- Developing the island's Cruise economy by welcoming 15 Cruise ships to the Port of Holyhead
- Implementing further capital improvement schemes at Porth Dafrach, Trearddur Bay, Rhosneigr, Cemaes, the Menai Strait & the provision of Water sports taster sessions as part of our Coastal Environment project
- Leasing 400 annual moorings and registering 1,000 boats and personal watercraft
- Providing safe, effective and co-ordinated service to meet the needs of the Island's coastal communities and visitors through completing infrastructure improvements at Holyhead Fish Dock

Work with partners to overcome infrastructure constraints (for example broadband width and mobile technologies) to enable development, investment and job creation by

- Collaborating with project developers and other public sector organisations to invest in competitive people, business and infrastructure to capitalise upon local and regional opportunities for jobs, growth and prosperity
- Securing skills and resources to modernise infrastructure in support of low carbon energy developments and raise awareness of potential employment opportunities to attract people back to Anglesey, and ensure that the local workforce and young people have the appropriate skills and abilities by preparing local businesses to capitalise on the opportunities of major developments

- Preparing the Anglesey Infrastructure Prospectus to outline future requirements and improvements and securing improved services to priority Enterprise Zone sites
- Securing the Llangefni – Gaerwen Link Road planning consents - a new route to improve linkages and connectivity between Bryn Cefni Business Park and Coleg Menai that should also open up significant new areas of employment land

Effectively undertake our planning responsibilities in relation to all major projects on Anglesey, ensuring that potential negative impacts are lessened and positive community benefits maximised by

- Identifying, defining and developing the IACC's major energy legacy aspirations (statutory and non-statutory – e.g. Horizon Nuclear Power and Celtic Array) and secure resources from Planning Performance Agreements with major developers to enable contributions to the statutory planning process in an informed and timely manner
- Ensuring that New Nuclear Build Supplementary Planning Guidance at Wylfa is formally adopted by the County Council
- Preparing and implementing the Energy Island Programme Communication Strategy and Delivery Plan and continuing collaboration with the Department for Energy and Climate Change and the Welsh Government

Work with the University to develop a science park in the South of the Island adding-value to the proposed energy developments, create jobs and diversify the local economy by;

- Supporting Bangor University to develop their Science Park and establish a North Wales Marine Energy Programme

Drive community regeneration and develop holistic town and community plans for the island's main settlements, prioritising Holyhead, Llangefni and Amlwch by

- Effectively implementing the Holyhead Vibrant & Viable Places Regeneration Programme and agreeing outcomes with Welsh Government.
- Developing Physical regeneration business cases for Llangefni and Amlwch following robust options appraisals to identify priority physical, social and environmental regeneration activities to address the specific needs and requirements of both towns
- Developing a robust understanding of all Isle of Anglesey County Council assets and services that could be transferred / outsourced to partner organisations

Improve Education, Skills and Modernise our Schools

The Council wants every child, every young person, every learner, wherever they are, irrespective of background and circumstance to achieve their full potential and be prepared to play an active role as future responsible citizens and community champions. In order to realise this, and to contribute to the Welsh Government's ambitious vision for education in Wales, we accept that we need to raise the standard of education in Anglesey. In this respect an accepted priority for the Council is to challenge current thinking, encourage innovation and develop a school infrastructure that will drive up standards of teaching and attainment, reduce surplus places, improve educational outcomes for children and young people and be responsive to our socio-economic and community improvement programme.

How will we do this in 2014/15?

Continue to raise the standards in educational attainment rates and attendance by

- **Applying the Partnership Agreement consistently and target support and challenge for specific schools to ensure that they are accountable for improvements and make suitable use of all available data to agree challenging targets for all primary and secondary schools.**
- **Ensuring that all schools are clear on the actions to be taken to increase the level of challenge to more able and talented learners.**
- **Revising processes to standardise end of Foundation Phase and KS2 assessments in primary schools.**
- **Ensuring that all schools have appropriate plans in place to make effective use of reading age data and knowledge of effective practice to improve reading standards, and that the Authority makes effective use of reading age data to challenge individual schools.**
- **Developing the Scrutiny Committee's role in Education and 'schools causing concern', and ensuring that Governing Bodies fulfil their statutory functions in relation to acting as a critical friend to challenge Headteachers.**

Develop and agree a school modernisation strategy to guide long term decisions which will include opening our special needs school – Canolfan y Bont and the provision of 2 new area primary schools by

- **Developing, consulting and adopting a comprehensive and ambitious Schools' Modernisation Programme.**
- **Officially opening Canolfan Addysg y Bont on May 15th 2014**

- **Organising consultation events for new area schools in the Llannau (Llanfachraeth, Llanfaethlu and Llanrhuuddlad) and Holyhead areas during the year, and submit full strategic outline cases for approval by the Executive and Welsh Government in order to progress**

Adopt and deliver a regional skills strategy which enables Anglesey and North Wales to up-skill its workforce and align itself with future opportunities by

- **Aligning the 14-19 skills agenda with emerging employment opportunities and the Regional Skills development strategy and ensuring that literacy and numeracy are given due attention at all key stages**

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We increase Our Housing Options & Reduce Poverty

Having a quality and affordable place to live is important to ensure that all our citizens live in a safe and appropriate home that allows them to gain maximum benefit for access to jobs, leisure, amenities, education and to gain associated social and economic benefits that they both desire and deserve. With major global energy companies working towards a significant investment in Anglesey we will continue to work with landlords in the social and private sector to maximise the number and quality of homes for contractors. We will also continue our efforts to develop the housing market for local people with particular emphasis being placed on working with partners to plan, develop and establish a greater number of affordable housing options for our citizens.

In order to achieve this, we will be undertaking the following during 2014/15 -

Work with partners to modernise and co-ordinate the benefits advice service so as to improve independence and work towards our anti-poverty strategy and mitigate the effects of welfare reform by:

- **Tackling poverty on Anglesey by developing an Anti-Poverty Strategy with partner agencies under the directive of the Local Service Board**
- **Establishing dedicated Welfare Reform pages on Council website and publish information leaflets on managing budgets for first time tenants (tenure neutral) to raise awareness of the support available to those in need on Anglesey**
- **Achieving 75% successful applications for Discretionary Assistance Fund who are supported and signposted by the Local Authority**

Increase the affordable housing options island wide and bring empty homes back into use by

- **bringing 75 Empty properties back into use via action by Local Authority**

Explore options to support young people to enter the housing market by

- **Assisting applicants in taking up first time buyer grants for empty properties and Anglesey Home Buy purchases**
- **Increasing the number of applicants for affordable housing registered with Tai Teg**

Work with partners to support apprenticeship opportunities for young people by

- **Exploring the possibility for contractors to offer apprenticeships and/or training opportunities for local people**

Support those at risk of becoming homeless and homeless individuals to find permanent homes by:

- **Increasing in the Number of landlords with accreditation status to provide good quality homes and management**
- **Establishing a comprehensive database of landlords operating on the island**
- **Increasing number of landlords who have accepted incentives to provide accommodation to clients referred by the Housing Services**
- **Building 23 new affordable homes**

DRAFT

Transform our Leisure & Library Provision

Sport and leisure facilities, and the programmes of activity that use them, play a significant part in the health of the community and in increasing the self-confidence of people. We will work towards adopting a more integrated approach to wellbeing in the future which will enable the role of sport and leisure to be reviewed and re-defined. As the role of community and other groups increase in its provision, we will make sure that our leisure offer is fit-for-purpose and delivering the best value for money possible as we seek to improve the health and wellbeing of our citizens.

We want to keep our place and presence at the heart of communities with our library provision. This will mean more partnership working and shared premises, to give local people improved, simplified and seamless access to the information and services they need.

How will we do this in 2014/15?

Develop and implement a medium term leisure strategy to guide decision making which will decrease the need for council investment over the life of this plan by

- **Developing a long term Leisure Strategy and effectively manage the facilities and provision of activities at Amlwch, Holyhead and Llangefni Leisure Centres to encourage Anglesey's residents to be more active, more often**
- **Increasing attendances and participation at Leisure Centres and subsequent income generation through the introduction of a modern Leisure activity booking and payment system**
- **Improving marketing and promotion to encourage increased participation at existing outreach activities to increase attendances and improve participation**

Interlink our indoor sports hall type facilities with our secondary school provision and explore with external community providers to run the facilities in the evening, weekends and school holidays by

- **Considering and progressing alternative service delivery models for facilities as part of developing the long term Leisure Strategy**

Encourage to develop and support the provision of sport and leisure activities within communities, by communities by

- **Considering and progressing alternative service delivery models for facilities and capitalise upon the island's natural environment to deliver outdoor activity opportunities**
- **Outsourcing a number of outdoor/ community facilities in Holyhead**

- Establishing a Programme to increase participation in outdoor pursuits
- Identifying new service delivery model for Llangefni Golf Course

Explore options and implement a revised Library provision model by

- Establishing and evaluating possible options for maintaining a future sustainable Library Service by planning and agreeing on a suitable model which best suits the needs of Anglesey residents within the available resources.

Explore options surrounding the delivery of our cultural heritage sites and implement (if applicable) new management arrangements by

- Assessing the best possible options for future management and promotion of all our Heritage Sites

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Becoming Customer, Citizen & Community Focused

We still have a long way to go on standardising and simplifying processes and through our work with other Councils we envisage securing further efficiencies in our supporting functions and better resilience for specialist services and scarce skills. An essential part of transforming our Council will be listening to what our citizens, service users and businesses think – and acting on it. Over the past two years we have demonstrated a real commitment in improved service provision which will only get better. We will maximise our bilingual communication techniques through the use of social media such as Facebook and twitter as well as traditional face to face focus groups, citizen panels and public roadshows.

How will we do this in 2014/15?

Develop, agree and sign up to a robust and valid customer charter which in particular sets out our expectation of staff in dealing with customers by

- **Agreeing and adopting a Customer Charter following formal engagement and consultation exercises**
- **Working in partnership with Bangor University in order to recruit staff and design and adopt future working practices that best meet the needs of our customers**

Develop and strengthen our engagement with and involvement of Anglesey citizens in the Council's decision making and accountability processes by

- **Supporting the 4 year "Gwrandewch/Listen" Community Voices Project partnership (commenced April 2013) to increase engagement of individuals and communities of interest in the design and delivery of public services on Anglesey**

Explore the quality of the buildings in which customers receive their service, aiming to achieve a consistent standard across the Council that presents the right image for the services available by

- **Exploring options around the design of the main Council office building with initial focus given to the reception area with a view to create a multi-functional area based upon the standards proposed within the Customer Charter.**

Ensure the promotion of the Welsh language and Welsh culture through the implementation of a developed Welsh Language strategy by

- **Identifying the main priorities for the Welsh Language Strategy through regular meetings of the Welsh Language Forum**

Transform our Information and Communication Technologies (ICT)

In transforming our services, the Council's resources will be used more efficiently and effectively to achieve targets identified and plan accordingly. The Council will become a 24/7 organisation by using channels such as websites and social media, methods already being used by our customers to access many of their other personal or business needs such as banking or shopping. This way, our customers can access what they need to, when they need to, wherever they are and in the language they prefer.

All interaction, internal and external, will be enabled electronically. Face to face and other routes will exist, for those who need it. By changing the systems it will free staff up to get on and 'do their job' within clear boundaries and using processes which are robust yet agile. Our systems will support our priorities and rigorous rationalisation will ensure that those that do not are no longer used.

How will we do this in 2014/15?

Enable staff to access the computer systems they need securely from any location by

- **Implementing our Smarter Working Project vision to allow members of staff to carry out their duties in a more agile manner**

Enable customers and citizens to communicate with the Council electronically over the web at a time and place convenient to them by

- **Introducing a strategic 'next generation Customer Relationship Management System (CRM)' that allows customers to transact end to end, with little or no officer intervention**

Ensure services use technology more widely to provide more efficient and effective service delivery by

- **Implementing the Smarter / Agile Working proposal and equip our staff with appropriate mobile devices to be able to discharge their duties in an efficient and effective manner**
- **Investigating solutions for improved remote, secure access to corporate systems and provide business support in decision making to promote automated services and self-service options when reviewing current IT solutions**
- **Actively promoting the need to establish interfaces, where possible, between different ICT systems to gain a higher return on current investment and eliminate duplicity and errors and sharing corporate assets whenever possible**

Seek out and embrace emerging ICT technologies to meet current and future needs of the Council and the Island's citizens by

- **Developing and delivering a robust backup solution to support the business critical IT systems which will under-pin the Authority's transformation**
- **Developing and deploying e-forms through the Authority's corporate web site to enable the citizens of Anglesey, business partners and the wider community, to communicate access and retrieve data during and outside of normal business hours.**
- **Supporting the improvement of both mobile and fast broadband network connectivity for Anglesey citizens**

DRAFT

Further Information

To find out more about anything in this document or to make any comments please contact:

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Isle of Anglesey County Council
Council Offices
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Anglesey
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This document is available on tape, in braille and on the Council's website:
<http://www.anglesey.gov.uk/corporateplan>

Further information may also be obtained as follows:
Policies, plans and strategies published by the Council can be accessed at: www.anglesey.gov.uk

The Annual Improvement Report (AIR) is available on the Council's website by clicking on this link:
www.anglesey.gov.uk/airwao

Audit and Inspection Reports produced by the Council's Regulators are available from their respective websites, as follows:

- Wales Audit Office:
www.wao.gov.uk
- Care and Social Services Inspectorate Wales:
www.cssiw.org.uk
- Estyn:
www.estyn.gov.uk

If you do not have access to the internet, or would like to obtain a document that is not listed above, please contact the Council via the contact details outlined at the top of this page.

| ISLE OF ANGLESEY COUNTY COUNCIL | |
|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Report to: | Executive Committee |
| Date: | 22nd April 2014 |
| Subject: | Childcare Sufficiency Assessment |
| Portfolio Holder(s): | Councillor Ieuan Williams |
| Head of Service: | Dr Gwynne Jones, Director, Lifelong Learning |
| Report Author: Tel: E-mail: | Anwen Le Cras, Swyddog Datblygu Gofal Plant 01248 725805 anwenlecras@ynysmon.gov.uk Bethan Hywel Jones , Rheolwr Uned Cefnogi Teuluoedd 01248 751911/ bhjed@ynysmon.gov.uk |
| Local Members: | Not Applicable |

| A –Recommendation/s and reason/s |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Under the Childcare Act 2006, there is a requirement for Local Authorities in Wales to:</p> <ul style="list-style-type: none"> • assess the sufficiency of their child care services; • ensure that sufficient childcare services are available; • provide information, advice and support to parents, prospective parents or others who have parental responsibility or who have care of a child in relation to childcare services. <p>In April 2008, formal guidance was issued to Local Authorities prescribing the legislative requirements under the Act.</p> <p>We have to prepare a comprehensive assessment every 3 years and this year by 30th April 2014 to include:</p> <ul style="list-style-type: none"> - A period of consultation with parents, children and employers between November 2013 and January 2014. - A period of consultation with childcare providers. - Analysis of the gaps in service. - details of local issues e.g. birth rates, unemployment figures, basis of the Welsh language with providers. - The types of childcare available e.g. full daycare, sessional. <p>Principal messages:</p> <ol style="list-style-type: none"> 1. A good response to the consultation process 510 responses an increase of 53% on the previous consultation in 2010. 2. Sufficient child care provision across the island, in particular in our main towns including Llangefni, Holyhead and Menai Bridge. 3. A substantial increase in the provision of full day care in the last 3 years with 3 new day nurseries opened. |

4. After School care stable but a number of clubs have closed or de-registered.
5. Holiday clubs available but numbers attending are low.
6. In some rural areas there is a lack of childcare and a plan is needed to encourage more childminders.
7. Welsh language or bilingual provision is sufficient.
8. Employers do not provide childcare and do not realise the importance of this provision. However the number of large employers in the county is low. 69% of our employers are small businesses employing fewer than 5 workers.

Matters needing attention 2014 – 2017

- Increase the number of childminders in the rural areas noted in the report.
- Continue to provide essential training e.g. Paediatric First Aid, Food Safety and child protection, including specific training to improve the quality of provision.
- Provide business support to the workforce in preparation of future challenges and for them to recognise opportunities arising from developments such as the Energy Island Programme.
- Ensure the continuation of the Welsh language within childcare settings across the island and parents' choice for a Welsh language service for their children.
- Continue to work with the childcare and early years sector including Mudiad Meithrin, Clybiau Plant Cymru Kids Clubs, Wales PPA and others.

The Executive Committee is asked to accept the report as an assessment of childcare needs in Anglesey for publication in April 2014 and to be presented to the Welsh Government in accordance with the requirements.

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

Approval from the Council is needed to comply with the Council's statutory obligation to complete the report and to prepare a childcare strategy for Anglesey.

D – Is this decision consistent with policy approved by the full Council?

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| DD – Is this decision within the budget approved by the Council? |
|------------------------------------------------------------------|
| |

| E – Who did you consult? | What did they say? |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| 1 Chief Executive / Strategic Leadership Team (SLT) (mandatory) | |
| 2 Finance / Section 151 (mandatory) | |
| 3 Legal / Monitoring Officer (mandatory) | |
| 5 Human Resources (HR) | Not applicable |
| 6 Property | Not applicable |
| 7 Information Communication Technology (ICT) | Not applicable |
| 8 Scrutiny | Not applicable |
| 9 Local Members | Not applicable |
| 10 Any external bodies / other/s | A number of external bodies have contributed to the report and a public consultation. |

| F – Risks and any mitigation (if relevant) | | |
|--------------------------------------------|---------------------------|-----------------------------------------------------------------------------------|
| 1 | Economic | A lack of childcare in some areas could impact on people’s opportunities to work. |
| 2 | Anti-poverty | As above |
| 3 | Crime and Disorder | Not applicable |
| 4 | Environmental | Not applicable |
| 5 | Equalities | |
| 6 | Outcome Agreements | |
| 7 | Other | |

FF - Appendices:

Anglesey Childcare Sufficiency Assesment 2014

G - Background papers (please contact the author of the Report for any further information):

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Isle of Anglesey County Council

**Draft Childcare Sufficiency Assessment
2014**

1. INTRODUCTION

Each local authority in Wales has a legal duty under Section 26 of the Childcare Act to produce a Childcare Sufficiency Assessment every three years. The Childcare Sufficiency Assessment is a measurement of the nature and extent of the need for and the supply of childcare within the local authority.

Section 22 of the Childcare Act 2006 places a duty on Local Authorities to secure, as far as is reasonably practicable, provision of childcare that is sufficient to meet the requirements of parents in their area in order to enable them to work or undertake education or training leading to work.

Specific regard must be given to the needs of parents for:

- The provision of childcare in respect of which the child care element of the working tax credit is payable;
- The provision of childcare which is suitable for disabled children;
- The provision of childcare involving the use of the Welsh language.

Key indicators

- Number of childcare places
- Flexible and accessible provision
- Quality and range of available childcare
- Affordability
- Inclusivity of childcare to meet particular parental need
- Sustainability of childcare for the long term

Analysis of the supply of and demand for childcare will allow the local authority to identify gaps in the childcare market and establish plans to address these gaps. Gaps in the market can be considered as falling into the following categories:

- Geographical Gaps – where a geographical area has a general shortage of supply;

- Income Gaps – where there is a shortage of affordable childcare for the income groups populating an area;
- Specific needs Gaps – where there is a shortage of suitable places for disabled children, or children with other specific needs or requirements, including those from particular faiths or community groups;
- Time Gaps – where there is a shortage of childcare at a time that parents would wish to use childcare;
- Age Gaps - where there is a shortage of childcare suitable to the needs and requirements of a certain age group.
- Type Gaps – where there is a shortage in the type of childcare for which parents may be expressing a preference.

Section 27 of The Childcare Act 2006 requires the Local Authority to provide an integrated information service for parents and prospective parents. This information falls into two key categories:

- Childcare
- Other services or facilities which may be of benefit to parents, prospective parents, children or young people.

2. Methodology

Demographic data was sought from Anglesey Infobase, Stats Wales, and Census 2011 data. Employment Data was sourced from Job Centre Plus and information regarding financial assistance was gathered from HM Revenue and Customs website.

Information on deprivation was taken from the Welsh Index of Multiple Deprivation 2011.

Consultation with parents took place between November 2013 and January 2014. A questionnaire was developed and distributed to parents through an on line survey and a paper based questionnaire which was delivered through childcare settings, pre-school, school and after school settings. The Family Information Service distributed and collected questionnaires during their outreach sessions.

Clybiau Plant Cymru Kids Club held a focus group with children who attend an After School Club. Questionnaires were also completed.

A short questionnaire was developed for Employers and distributed via an online survey which was advertised on the Council's website. This was also shared via the Council's Twitter and Facebook pages. Links to the survey were sent to the local chamber of commerce and various local businesses.

Only one employer response was received and this was from Anglesey County Council.

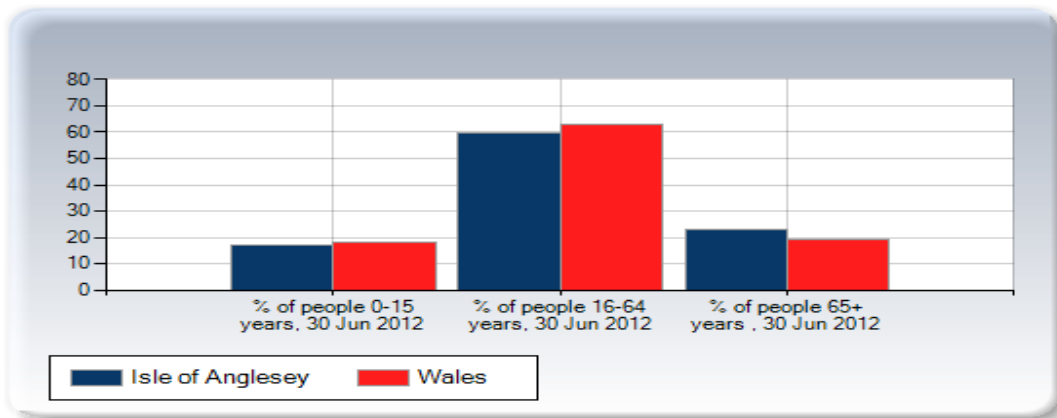
Regular meetings of the Childcare and Early Years Group were held, this group includes officers from the Local Authority's Supporting Families Unit and Family Information Service, representatives of Mudiad Meithrin, Wales PPA and Clybiau Plant Cymru Kids Clubs.

3. Understanding the Area

3.1 Population

The Isle of Anglesey is a rural area with a low population density of 99 people per square km compared to the Wales figure of 148 people per square km. The main centres of population on the island are Holyhead, Llangefni, Amlwch and the Llanfairpwll/Menai Bridge area.

Anglesey's population has seen a steady increase and in June 2012 there were an estimated 70,049 people living in Anglesey. There were 11,978 children and young people aged 0 – 15 living in Anglesey made up 17.1% of the county's population, down from 19.5% in 2001. This is in contrast to the over 65 age group which was 23.0%.



Source: Office for National Statistics

The areas with the highest under 16 population was Llanfair yn Neubwll 2 27.4% which is a community in the west of the island, Tudur 26.7% in the centre of the island and the Holyhead area with an average 20.1%

The areas with the lowest under 16 population were Aberffraw & Rhosneigr 10.6%; Cadnant 10.4% and Llanbedrgoch 10.8%

The number of live births in Anglesey in 2012 was 835. In 2012 Anglesey had the highest Total Fertility Rate (TFR) in Wales, 2.58 per woman compared to 1.88 for Wales as a whole. This figure is significantly higher than the projected number of 1.9 by 2016

3.1.1 Households

According to the 2011 Census Households there are approximately 30,600 households in Anglesey. Households including dependent children make up 25.4% (7772). There are 1811 lone parent households in Anglesey 88% of whom are female. 37% of lone parents in Anglesey are not in employment, 35% are in part time employment and 28% in full time employment.

3.1.2 Looked After children

Latest figures from the Local Authority's Children's Services Department report that 78 children are currently under local authority care. A further 288 children are recorded as Children in Need, this figure includes children on the Child Protection Register.

3.1.3 Children with Disabilities

The number of children with disabilities receiving support from the Integrated Specialist Children's Service is 71 with a further 77 children known to the health service.

There are currently 75 children aged 3 – 18 years attending the Local Authority's Special School and 12 children receiving specialist placement in schools outside the county. There are 2 children with disabilities receive home schooling.

3.1.4 Ethnicity

Data from the 2011 Census shows the population in Anglesey as predominantly white British/Irish 97.2%. Other white ethnicity 1%, mixed ethnic 0.7% and other ethnic 1.1%

3.2 Welsh Language

Anglesey continues to be a stronghold of the Welsh language with 57.2% of persons over the age of three who are able to speak Welsh. While this figure is well above the Wales average of 19% the number has decreased since the 2001 census when 70.4% of Anglesey's population could speak Welsh.

The highest percentage of Welsh speakers were based mainly in the central and south of the island in the Canolbarth Môn, Bro Rhosyr and Aethwy wards.

The wards with highest percentage of non Welsh speakers were Caergybi, Ynys Gybi and Llifton to the West and Lligwy and Seiriol to the East of the island.

3.3 Economy

3.3.1 Deprivation

According to the Welsh Index of Multiple Deprivation 2011 there are 7 Lower level Super Output Areas (LSOA) in Anglesey ranked in the 20% most deprived in Wales. Morawelon in the Holyhead is ranked within the 10% most deprived.

In the Access to Services Domain Rank 8 LSOAs are ranked in 10% most deprived with a further 16 LSOAs ranked in the 11-20% most deprived.

The Job Seekers Allowance monthly claimant count for February 2014 reported 1700 working age people claiming Job Seekers Allowance. 26% of claimant were aged 17 – 24 years.

3.3.2 Employment

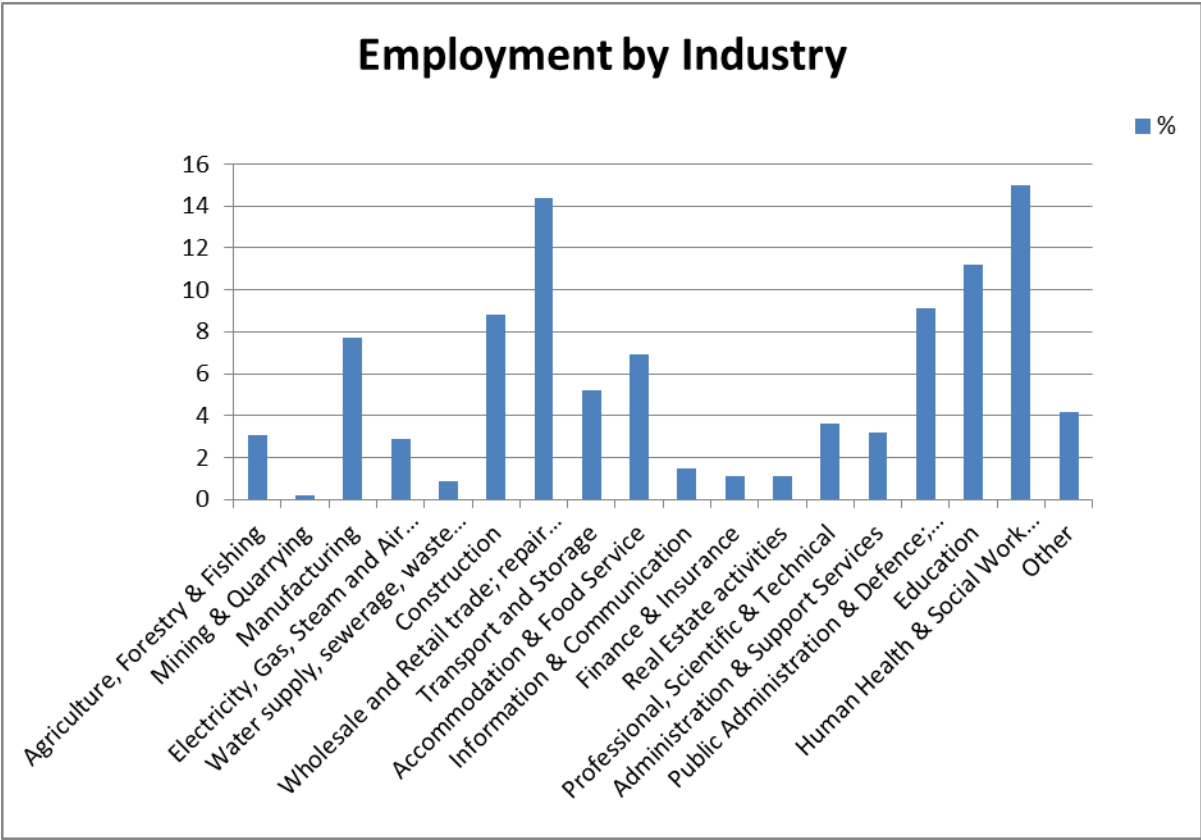
2011 Census key statistics show unemployment was 7.2% in Anglesey. This was the highest figure across the 6 North Wales Local Authorities although less than the Wales average of 8.1%.

Anglesey has a job density of 0.59 per person aged 16 – 64 compared to .70 for Wales as a whole.

The Annual Survey of Hours and Earnings (ASHE) 2013 conducted by HMRC shows that the average annual earnings for full time (30+ hours) in Anglesey was £23,860 which is slightly lower than the Wales average of £24,182.

In March 2013 there were 2825 registered businesses in Anglesey, of these 69.2% were small businesses with less than 5 employees.

The Local Authority is the largest employer on the island, employing around 3000 people.



4. The Childcare Market

Local Authorities are not obliged to meet the individual childcare needs of every working family, but to ensure that at a community level, the Local Authority is taking strategic action with its partners to address gaps in childcare. Local Authorities will be expected to support the development of childcare where there is sufficient parental demand that a childcare setting or a childminder could operate and be sustainable. Examples of how they could address gaps include:

- providing training and business support to childcare providers, to help providers run efficiently;
- providing market information to providers;
- supporting networks of and links between providers;
- creating targeted incentives to address any gaps in the market.

Local Authorities are required to secure childcare of sufficient duration and reliability to enable parents to make a real choice about work. Local Authorities are required to act to secure sufficient childcare that is registered by the Care and Social Services Inspectorate Wales (CSSIW).

4.1 Childcare Provision

The supply of and the demand for childcare is constantly changing. As such the figures presented in this report represent the best estimates at the time (March 2014).

For the purpose of this assessment Childcare is defined as provision that is reliable and regular and provides a safe place for children to be. This does not include ad hoc activities which may take place during school holidays and be used as childcare for specific days. Nor does it include the many grandparents or other family members/friends who provide informal childcare for their family/friends.

The Isle of Anglesey has 48 local authority maintained primary schools, 1 independent school, 5 secondary schools and 1 special school. All the county's primary schools have a breakfast club facility between 8.15am and 9.00am. Whilst the Breakfast Clubs were not set up with the intention of providing childcare they have become an invaluable source of Childcare for parents and are well attended.

| Type of Provider | Providers | | Places | |
|-------------------------------------|-----------|------|--------|------|
| Childminders | 63 | 48% | 337 | 17% |
| Day Nurseries | 11 | 8% | 486 | 25% |
| Cylchoedd Meithrin | 33 | 25% | 632 | 33% |
| PPA Playgroups | 8 | 6% | 194 | 10% |
| After School Clubs (registered) | 10 | 8% | 166 | 9% |
| After School Clubs (non registered) | 7 | 5% | 126 | 6% |
| Holiday Clubs | | | | |
| Total | 132 | 100% | 1941 | 100% |

4.1.1 Full Daycare

The spread of childcare providers across the county is quite evenly matched with the population spread. The Holyhead area has the largest population and likewise has the largest number of childcare providers and spaces. All the day nurseries are situated in or near to the largest centres of population in Holyhead, Amlwch, Llangefni, Llanfairpwll and Menai Bridge. There are childminders operating in most areas of the county.

There is a lack of any full day care in the rural areas to the northwest and south of the island (Talybolion and Bro Rhosyr wards), The areas of Trearddur and Rhoscolyn in the Ynys Gybi ward also have a lack of day care provision although they are within close proximity to Holyhead.

There are currently day care settings providing full time childcare for children 0 -8 years. Work is currently underway on a new day care nursery in Llangefni which should be registered with CSSIW and open in June 2014 and offer up to 50 childcare places.

| Ward | Area | Primary Schools | Day Nursery | Places | Child minder | Places |
|---------------|------------------------|-----------------|-------------|--------|--------------|--------|
| Aethwy | Llanfairpwll | Llanfairpwll | 1 | 36 | 6 | 34 |
| | Penmynydd | | | | | |
| | Menai Bridge | Porthaethwy | 2 | 105 | 4 | 22 |
| Bro Aberffraw | Aberffraw | Bodorgan | | | 1 | 5 |
| | Bodorgan | Niwbwrch | | | 2 | 12 |
| | Rhosyr | Dwyran | | | 2 | 12 |
| | | | | | | |
| Bro Rhosyr | Llanidan | Brynsiencyn | | | | |
| | Llanfihangel Esceifiog | Esceifiog | | | 1 | 6 |
| | Llanddaniel Fab | Parc y Bont | 1 | 70 | | |
| | Llangristiolus | Henblas | | | | |
| | | Llangaffo | | | | |
| Caergybi | Holyhead Town | Y Parc | | | 2 | 10 |
| | London Road | Llaingoch | | | | |
| | Morawelon | Llanfawr | 1 | 28 | 1 | 5 |
| | Porthyfelin | St. Mary's | 3 | 50 | | |
| | Parc a'r Mynydd | | | | | |

| | | | | | | |
|-----------------------|------------------------------|-----------------------|-----------|------------|-----------|------------|
| Canolbarth Môn | Bryngwran | Bryngwran | | | 1 | 4 |
| | Bodffordd | Bodffordd | 1 | 37 | | |
| | Llangefni | Y Graig | 1 | 60 | 6 | 35 |
| | Llangwyllog | Corn Hir | | | | |
| | Tregaeon | Y Ffridd Talwrn | | | | |
| Lliffon | Llanfaelog | Pencarnisiog | | | | |
| | Llanfair yn Neubwll | Rhosneigr | | | | |
| | Valley | Y Tywyn | 1 | 68 | 2 | 8 |
| | | Caergeiliog Valley | | | 2 | 11 |
| Lligwy | Moelfre | Moelfre | | | 1 | 5 |
| | Llaneurgad | Goronwy | | | 3 | 14 |
| | Llanfair M. E. | Owen | | | 6 | 33 |
| | Pentraeth | Pentraeth | | | 1 | 5 |
| | Llanfihangel Tre'r Beirdd | Llanbedrgoch | | | | |
| Seiriol | Beaumaris | Biwmares | | | 1 | 6 |
| | Cwm Cadnant | Llandegfan | | | | |
| | Llanddona | Llanddona | | | | |
| | Llangoed | Llangoed | | | | |
| Talybolion | Bodedern | Bodedern | | | 2 | 10 |
| | Cylch y Garn | Cylch y Garn | | | | |
| | Llanerchymedd | Llanerchymedd | | | | |
| | Llanfachraeth | Llanfachraeth | | | | |
| | Llanfaethlu | Ffrwd Win | | | | |
| | Mechell | Llanfechell | | | | |
| | Tref Alaw | Cemaes | | | 2 | 12 |
| | | Carreglefn | | | | |
| Twrcelyn | Amlwch | Amlwch | 1 | 32 | 8 | 41 |
| | Llanbadrig | Cemaes | | | 1 | 4 |
| | Llaneilian | Penysarn | | | 3 | 18 |
| | Rhosybol | Rhosybol | | | 2 | 11 |
| Ynys Gybi | Trearddur | Thomas Ellis | | | | |
| | Rhoscolyn | Rhoscolyn | | | | |
| | Maes Hyfryd (Holyhead) | Morswyn | | | | |
| | Kingsland (Holyhead) | Kingsland | | | 3 | 14 |
| | | | 12 | 486 | 63 | 337 |

4.1.2 Pre School Provision

There are 33 Mudiad Meithrin pre school settings and 8 Wales PPA settings in the county. These settings offer both playgroup sessions for 2 and a half to 3 year olds and Early Years Education for 3 – 4 year olds.

| Ward | Area | Cylch Meithrin | Places | Attending | PPA | Places | Attending |
|-----------------------|--------------|-------------------|--------|-----------|-----|--------|-----------|
| Aethwy | Llanfairpwll | 2 | 40 | 38 | | | |
| | Porthaethwy | 1 | 24 | 16 | | | |
| Bro Aberffraw | Bodorgan | 2 | 34 | 6 | | | |
| | Niwbwrch | | | | | | |
| | Dwyran | 1 | 14 | 8 | | | |
| Bro Rhosyr | Brynsiencyn | 1 | 18 | 7 | | | |
| | Esceifiog | 1 | 14 | ? | | | |
| | Parc y Bont | | | | | | |
| | Henblas | 1 | 12 | 12 | | | |
| | Llangaffo | | | | | | |
| Caergybi | Y Parc | 1 | 20 | 9 | | | |
| | Llaingoch | 1 | 20 | 19 | | | |
| | Llanfawr | 1 | 16 | 20 | | | |
| | St. Mary's | | | | 1 | 30 | 26 |
| | | | | | | | |
| Canolbarth Môn | Bryngwran | 1 | 13 | 7 | | | |
| | Bodffordd | 1 | 18 | 12 | | | |

| | | | | | | | |
|-------------------|---------------|---|----|----|---|----|----|
| | Y Graig | 1 | 24 | ? | | | |
| | Corn Hir | 1 | 26 | 30 | | | |
| | Y Ffridd | 1 | 16 | ? | | | |
| | Talwrn | 1 | 16 | ? | | | |
| Llifon | Pencarnisiog | 1 | 16 | 10 | | | |
| | Rhosneigr | | | | 1 | 12 | 7 |
| | Y Tywyn | | | | | | |
| | Caergeiliog | | | | 1 | 45 | 21 |
| | Valley | | | | | | |
| Lligwy | Moelfre | 1 | 18 | ? | | | |
| | Goronwy Owen | 1 | 14 | 7 | 1 | 21 | 21 |
| | Pentraeth | 1 | 16 | ? | | | |
| | Llanbedrgoch | | | | | | |
| | | | | | | | |
| Seiriol | Biwmares | | | | 1 | 24 | ? |
| | Llandegfan | 1 | 22 | ? | 1 | 22 | 15 |
| | Llanddona | | | | | | |
| | Llangoed | | | | | | |
| Talybolion | Bodedern | 1 | 16 | 16 | | | |
| | Cylch y Garn | | | | | | |
| | Llanerchymedd | 1 | 19 | ? | | | |
| | Llanfachraeth | | | | | | |
| | Ffrwd Win | 1 | 18 | 14 | | | |
| | Llanfechell | 1 | 20 | ? | | | |

| | | | | | | | |
|------------------|--------------|-----------|------------|----|----------|------------|----|
| | Cemaes | 1 | 17 | 14 | | | |
| | Carreglefn | 1 | 12 | ? | | | |
| Twrcelyn | Amlwch | 1 | 20 | 23 | 1 | 24 | 15 |
| | Cemaes | | | | | | |
| | Penysarn | 1 | 20 | 14 | | | |
| | Rhosybol | 1 | 15 | 8 | | | |
| Ynys Gybi | Thomas Ellis | 1 | 40 | ? | | | |
| | Rhoscolyn | | | | 1 | 16 | ? |
| | Morswyn | 1 | 24 | 19 | | | |
| | Kingsland | | | | | | |
| | | 33 | 632 | | 8 | 194 | |

After School Childcare

There are 7 registered after school clubs and 7 unregistered clubs offering after school childcare on or close to school premises. One day nursery runs a registered after school club in premises separate to the nursery and a short walk from the primary school at Llanfairpwll. A further 3 nurseries offer after school care within the nursery setting. Childminders also offer after school care including pick up from schools.

There are no registered after school clubs in four of Anglesey's Electoral Wards, Llifon, Lligwy, Talybolion and Ynys Gybi. There are a number of childminders in Lligwy ward who are able to offer after school childcare, however the other three wards have limited or no childminder provision.

In the small rural communities the sustainability of after school clubs is an issue. There have been unsuccessful attempts in the past to establish clubs for children from 2 or more schools. The low numbers of children, distance between schools and the need for adequate transport for the children has proved to be a difficulty for schemes such as this.

There is one example of such a scheme in Rhosyr ward. Dwyran school has an after school club which offers care for children from Niwbwrch. These two schools however, already had strong links as they share a Headteacher.

| Ward | Primary School | Registered Clubs | Reg Places | Unregistered Clubs | Unregistered Places |
|-----------------------|----------------|------------------|------------|--------------------|---------------------|
| Aethwy | Llanfairpwll | 1 | 16 | 1 | 30 |
| | Porthaethwy | 1 | | | |
| | | | | | |
| | | | | | |
| Bro Aberffraw | Bodorgan | | | | |
| | Niwbwrch | | | | |
| | Dwyran | 1 | 16 | | |
| | | | | | |
| Bro Rhosyr | Brynsiencyn | | | | |
| | Esceifiog | 1 | 16 | | |
| | Parc y Bont | 1 | 24 | | |
| | Henblas | | | | |
| | Llangaffo | | | | |
| | | | | | |
| Caergybi | Y Parc | | | | |
| | Llaingoch | | | | |
| | Llanfawr | | | | |
| | St. Mary's | 1 | 30 | | |
| | | | | | |
| | | | | | |
| Canolbarth Môn | Bryngwran | | | | |
| | Bodffordd | 1 | | | |
| | Y Graig | | | | |
| | Corn Hir | 1 | 24 | | |

| | | | | | |
|-------------------|--------------------|-----------|------------|----------|------------|
| | Y Ffridd Talwrn | | | | |
| Llifon | Pencarnisiog | | | | |
| | Rhosneigr | | | 1 | 16 |
| | Y Tywyn | | | 1 | 16 |
| | Caergeiliog | | | | |
| | Valley | | | | |
| Lligwy | Moelfre | | | | |
| | Goronwy Owen | | | | |
| | Pentraeth | | | 1 | 16 |
| | Llanbedrgoch | | | 1 | 16 |
| | | | | | |
| Seiriol | Biwmares | | | | |
| | Llandegfan | 1 | 24 | | |
| | Llanddona | | | | |
| | Llangoed | | | | |
| Talybolion | Bodedern | | | | |
| | Cylch y Garn | | | | |
| | Llanerchymedd | | | 1 | 16 |
| | Llanfachraeth | | | | |
| | Ffrwd Win | | | | |
| | Llanfechell | | | 1 | 16 |
| | Cemaes | | | | |
| | Carreglefn | | | | |
| Twrcelyn | Amlwch | 1 | 16 | | |
| | Cemaes | | | | |
| | Penysarn | | | | |
| | Rhosybol | | | | |
| Ynys Gybi | Thomas Ellis | | | | |
| | Rhoscolyn | | | | |
| | Morswyn | | | | |
| | Kingsland | | | | |
| | | 10 | 166 | 7 | 126 |

Holiday Childcare

Holiday childcare has historically been a difficult area to maintain. Although only 59% of parents surveyed reported they were satisfied with their childcare during school holidays the take up of places in holiday clubs is low. The Local Authority has utilised the Welsh Government Out of School Childcare Grant (OSCG) to subsidise and advertise Holiday Clubs in strategic areas of the county but this has failed to increase the numbers attending.

295 parents responded to the question about the type of childcare they use during school holidays. Of these 223 said they use family and friends to care for their children and only 26 reported using holiday clubs. A further 20 say they use play/sport facilities during school holidays.

Affordability

According to the Family and Childcare Trust's Childcare Costs Survey 2014 the average cost of childcare for a child under 2 years old for 25 hours in a nursery is £109.89 per week or £5710 per year in Britain. Childminder costs are generally lower with an average cost of £99.77 for 25 hours per week.

The average price is slightly lower in Anglesey £100.00 per week for a child under 2 years old in a nursery and £87.50 with a childminder.

The average cost for after school care is £48.19 per week or £1830 per year.

For a two parent family on minimum wage this could amount to almost a quarter of their income.

Financial Help Towards Childcare Costs

Financial support is available to families to help with childcare costs in the form of Tax Credits and employer schemes such as Childcare Vouchers or Salary Sacrifice schemes.

The income threshold for support from the Tax Credits system was reduced in 2012 meaning that fewer families are able to access this support.

In our survey of parents, when asked if they claim Tax Credit support for their childcare costs 72% said they did not claim. Of these 57% assumed they were not eligible. 40% of parents who responded did not know how to find information about financial assistance for childcare costs.

Only 9% of parents surveyed reported that they use the Childcare Voucher scheme through their employer. The amount parents can claim will depend on when they joined the scheme and their rate of earnings.

“If you joined your employer’s scheme on or before 5 April 2011 you can get up to £55 each week, or £243 each month free of tax and NICs. If you joined your employer’s scheme on or after 6 April 2011 you can still get up to £55 each week free of tax and NICs if your employment earnings are not more than the higher rate threshold. If your earnings are more than the higher or additional rate thresholds then the amount you can get free of tax and NICs is reduced.

The amount for higher rate earners is £28 each week or £124 each month and for additional rate earners the amount is £22 each week or £97 each month. From 6 April 2013 the exempt amount for additional rate earners will be £25 each week or £110 each month”

(HMRC, Paying for Childcare, Getting help from your employer. Leaflet IR115)

Anglesey County Council is the largest employer on the island employed around 3000, however only 34 (1%) of its employees currently use the childcare voucher scheme.

Tax Credits*

Who can qualify?

Lone parents

You must work 16 hours or more a week to claim help with childcare costs.

You're part of a couple

Generally you and your partner must both work 16 hours or more a week to claim help.

Only one of you has to work 16 hours or more if the other is:

'incapacitated' - this means they're ill or disabled and getting certain benefits, or in certain circumstances National Insurance credits

in hospital

in prison - serving a custodial sentence or remanded in custody awaiting trial or sentence

entitled to Carer's Allowance - even if they don't get any payments because they receive other benefits instead

To get tax credits to help with your childcare costs, your childcare provider must be one of the following:

- registered with the Care and Social Services Inspectorate for Wales
- a school that provides childcare outside of school hours and on school premises
- a local authority that provides childcare outside of school hours
- a care worker or nurse from an agency registered for providing care in the home, for example, a domiciliary care worker
- someone approved by the Childcare at Home Approval Scheme, providing childcare in your child's home - or if several children are being looked after, in one of the children's homes

If you have one child

The amounts shown are the total you could get for the whole of this tax year (6 April 2013 to 5 April 2014). The annual income is before tax and National Insurance are taken off. It's your joint income if you're in a couple.

| Annual income (£) | £90 a week child care costs | Maximum child care (£175) |
|-------------------|-----------------------------|---------------------------|
| 0 | 10,440 | 13,535 |
| 5,100 | 10,440 | 13,535 |
| 9,500 | 9,970 | 13,065 |
| 10,000 | 9,765 | 12,860 |
| 15,000 | 7,715 | 10,810 |
| 20,000 | 5,665 | 8,760 |
| 25,000 | 3,615 | 6,710 |
| 30,000 | 1,565 | 4,660 |
| 35,000 | 0 | 2,610 |
| 40,000 | 0 | 560 |
| 45,000 | 0 | 0 |

*from the website of HM Revenue & Customs <http://www.hmrc.gov.uk/taxcredits/people-advise-others/entitlement-tables/work-and-child/work-pay-childcare.htm>

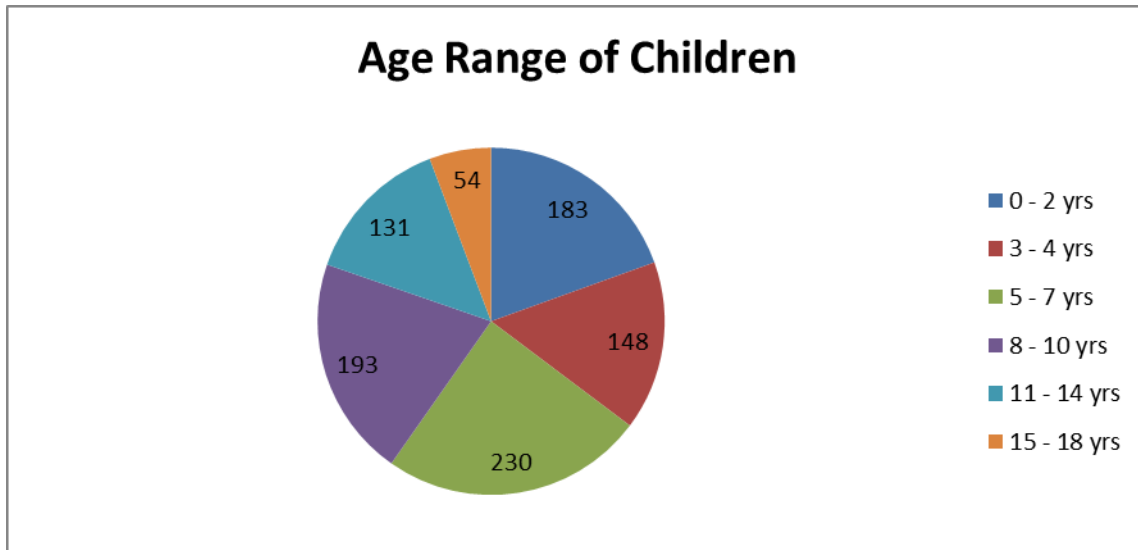
5. Consultation with Parents/Carers

A questionnaire was produced and published online with a link being sent out to parents via the Local Authority website, schools, pre schools and childcare settings.

The Family Information Service also distributed paper versions to families during the course of their outreach work.

A total of 510 responses were received. 86% of the responses were from females. 44 percent said they worked full time (30 hours or more) and 33% worked part time (less than 30 hours).

The age range of identified by the parents surveyed was quite evenly spread as shown in the table below.



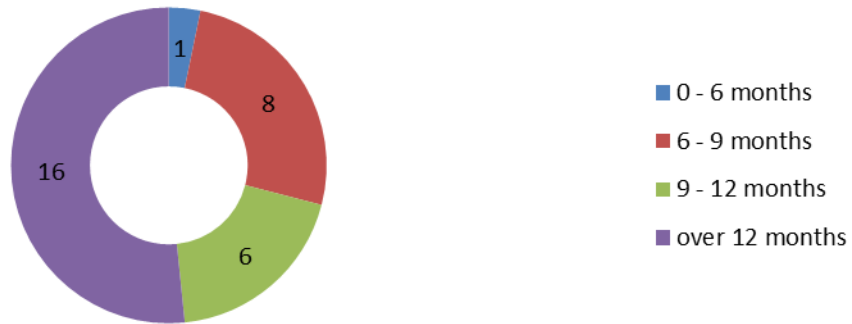
Ages of children reported in Parent Survey

52.6% of respondents reported that they use formal childcare for their children. Of the 47.4% who did not use formal childcare the 42.8% were stay at home parents and 39.8% used family and friends to look after their children.

Of the 510 respondents 23 reported their child had a disability.

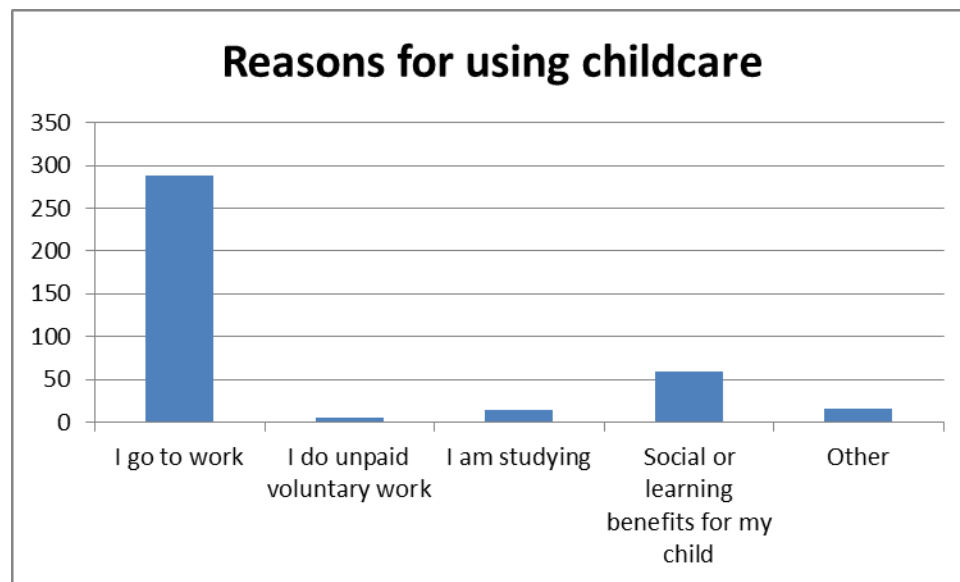
Parents who are currently on maternity leave were asked about their plans for future use of childcare. More than half said their child would be over 12months old when they begin using formal childcare.

Age of child entering future childcare



Asked about their choice of childcare 65% said they would be looking for part time childcare. 44% of respondents said they would be looking for day care in a nursery setting while 33% would choose a childminder to provide their childcare. 67% would prefer to have their childcare at a location near their home. The vast majority of parents use childcare because they go to work.

Reasons for using childcare



Parents were asked to express their views on the childcare provision currently available. 70.6% of respondents agreed that childcare is too expensive.

Whilst 86% of parents reported they were satisfied with their childcare arrangements during term time, this figure dropped to 59% during school holidays.

Over half the respondents, 54% said they would prefer to use family/friends to look after their children, although 77.2% agreed that the standard of childcare on the island is high.

Whilst parents are generally happy with their childcare arrangements and believe that their children's needs are met within their current setting. The figures suggest that most parents would prefer their child to be cared for by family members.

6. Consultation with Children

A focus group was held in an after school club which is representative of the clubs in the county. 12 children between the ages of 4 and 10yrs old took part in the focus group. All the children had been regular attendees of the club for more than 6 months.

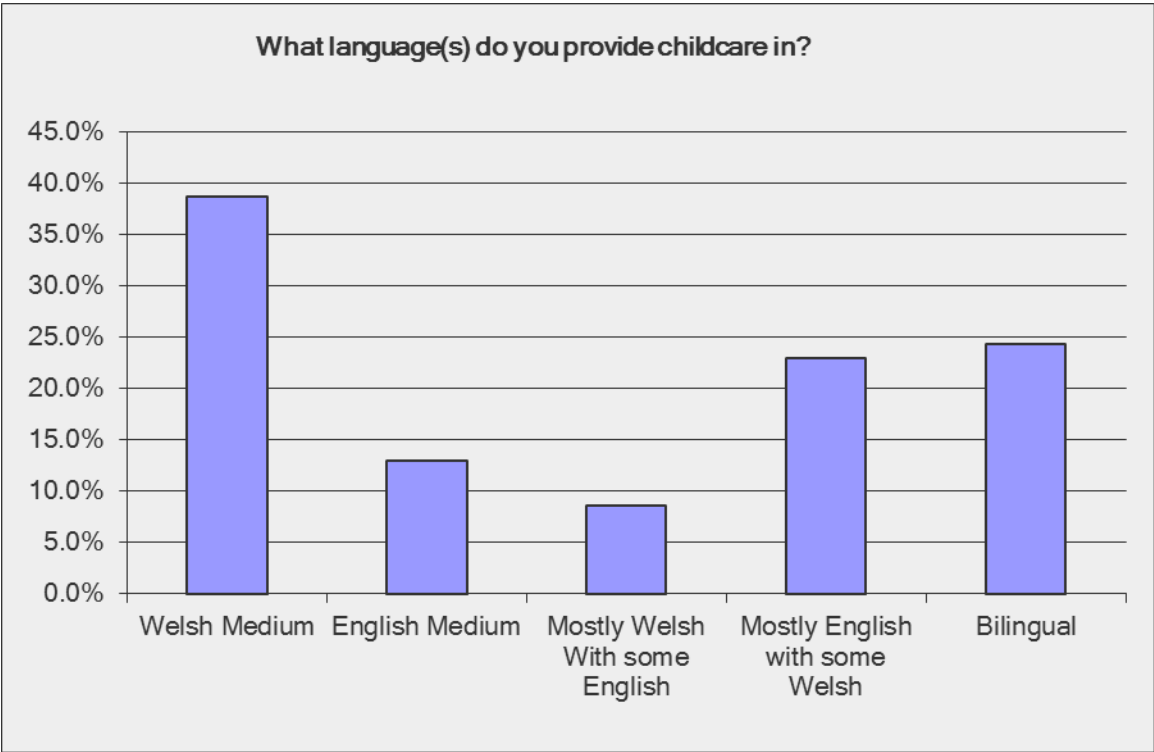
The children reported that they enjoyed the variety of activities offered at the club with most expressing their favourite activities as Ipad, Playstation, Playing Outdoors and being with their friends. All the children enjoyed the snacks on offer.

Some of the suggestions the children made for future activities included animal visits, volleyball, assault courses, hot dog eating contest and a hot tub.

7. Consultation with Childcare Providers

A survey of childcare providers in Anglesey was undertaken in December 2013. An on line questionnaire was distributed electronically as well as paper copies to those providers who do not have access to the internet. 71 responses were received from a possible 132.

71.5% of childcare providers said they offer a Welsh language or bilingual service.



Providers were asked about their future plans. 86% of providers said they plan to remain in business for the next 5 years. 21% have plans to increase the number of childcare spaces they offer. 61% have no plans to significantly increase their charges over the next 18 months.

In response to the question about the type of support providers require staff training was the area in which most support was required, 75% followed by 46% registration and inspection support; 44% needed support to network with other providers; 43% also wanted support to become more involved in local planning of childcare services.

8. Gaps Analysis

8.1 Geographical Gaps

The Isle of Anglesey generally speaking has sufficient childcare in most geographical locations. Full day care nurseries are well located in areas of higher population and employment.

The number of childminders and is lower this year despite more registrations taking place. Whilst there are currently 63 childminders registered and working in Anglesey there are a further 10 who are not currently working for reasons including maternity leave and illness but who still appear on the register.

For the purpose of this assessment those who are not currently working have not been counted in the available childcare spaces because they were unable to confirm that they would return to work in the near future.

There are many rural areas such as Trearddur, Llanfaelog , Aberffraw to the West of the island and Seiriol Ward in the East and Talybolion ward who have little or no childcare provision locally.

8.2 Income Gaps

It has been identified that many families who are entitled to financial assistance with childcare costs either through Tax Credits or Childcare Vouchers do not take up this entitlement. The main reasons given are a lack of knowledge about eligibility and the process is too complicated.

8.3 Specific Needs Gaps

There were no specific needs gaps identified

8.4 Time Gaps

Parents were asked about what would improve childcare in Anglesey. Of the 165 parents responded to the question 87% said earlier opening times, 89% later closing time and 85% said they would like weekend provision.

8.5 Age Gaps

Childcare settings are registered by CSSIW for children up to 8years old. After school settings offer childcare to children up to 11 years old. There is no regular provision for young people 11 years and over within the secondary schools. There have been

attempts in the past to establish after school provision for secondary age pupils, the numbers attending have meant that these settings have been unsustainable.

8.6 Type Gaps

The main gap identified was after school provision in the rural areas of low population. Half of the after school settings currently operating are unregistered and offer less than 2 hours childcare per day. Parents who use unregistered settings are also unable to claim financial assistance for this childcare.

In some of the areas identified as having no after school provision there is also a lack of full day care provision. The development of childminders in these areas would increase the availability of day care and after school childcare as childminders are able to pick children up from school.

8.7 Language Gaps

The provider questionnaire identified that all day nursery settings offer Welsh or bilingual childcare. The number childminders offering Welsh or bilingual childcare is 34 out of 63. This is an area for development.

9. Conclusion

The childcare market in Anglesey has increased over the last 3 years with opening of 3 new day nurseries. Childminder numbers have remained steady with newly registered childminders replacing those who leave the profession.

Pre school provision has remained static over the last 3 years. The Lifelong Learning Department will be reviewing its delivery of Early Years Education during the year. After school provision has seen the greatest fluctuation with clubs opening and closing or de-registering. This is an area to consider for development over the next three years.

Acknowledgements

The production of this assessment would not have been possible without the help of many organisations and individuals. I wish to thank all of the following for their help and guidance throughout this process.

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Maggie Kelly – Wales PPA

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DDIM I'W GYHOEDDI NOT FOR PUBLICATION

Datblygiad Parc Gwyddoniaeth / Science Park Development

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paragraff(au) 14, 17 Paragraph(s) 14, 17 | Atodlen 12A Deddf Llywodraeth Leol 1972 Schedule 12A Local Government Act 1972 |
| Y PRAWF – THE TEST | |
| <p>Mae yna fudd i'r cyhoedd wrth ddatgelu oherwydd / There is a public interest in disclosure as:-</p> <p>Efallai y bydd gan y cyhoedd ddiddordeb yn y manylion ynghylch cael tir ar gyfer Parc Gwyddoniaeth Menai/ The public may be interested to know how details about the acquisition of land in relation to the proposed Menai Science Park.</p> | <p>Y budd i'r cyhoedd wrth beidio datgelu yw / The public interest in not disclosing is:-</p> <p>Mae'r adroddiad yn cynnwys gwybodaeth ariannol sensitif mewn perthynas â busnes ariannol yr Awdurdod / The report contains sensitive financial information relating to the financial business of the Authority.</p> <p>Mae'r adroddiad yn cynnwys gwybodaeth mewn perthynas ag eiddo y bwriedir cael gwared arnynt ac sy'n dangos bod yr Awdurdod yn bwriadu cyflwyno rhybuddion ffurfiol dan y ddeddfwriaeth Landlord a Tenant briodol / The report contains information in relation to properties that are intended to be disposed that reveals that the Authority proposes to serve formal notices under the appropriate Landlord and Tenant legislation.</p> |
| <p>Mae'r budd i'r cyhoedd wrth gadw'r eithriad o bwys mwy na'r budd i'r cyhoedd wrth ddatgelu'r wybodaeth The public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> | |

By virtue of paragraph(s) 14, 17 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item 11.

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